

Credit River Township Meeting Minutes December 15, 2008

Call to Order

Chairman Leroy Schommer called the Meeting to order at 6:00 pm.

Members Present:

Chairman Leroy Schommer, Vice Chairman Bruce Nilsen, Supervisor Brent Lawrence, Supervisor Al Aspengren, Supervisor Tom Kraft

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Engineer Shane Nelson

Old Business

1) Frederickson & Byron Bill

Supervisor Nilsen noted that he has not heard anything from this firm so far. He had discussed the issue of the conflict and had expected to hear from them regarding a waiver.

Chairman Schommer suggested that Supervisor Nilsen call Frederickson and Byron and discuss further.

Supervisor Nilsen asked if the information we received had any bearing on information we needed to assist in making decisions. Chairman Schommer felt that it hadn't. Supervisor Aspengren felt it was marginal.

Supervisor Lawrence suggested that since there was a conflict of interest that was not disclosed, the Township feels that this should not be paid.

Supervisor Nilsen indicated that he would call them and notify them of the Board's position.

2) Re-Consider the Hardship deferral Question for Assessments

Supervisor Aspengren submitted a comparable policy from another city that required that a person be 65 or older and that the interest due annually has to be in excess of a predetermined percentage of the property owner's income. It was his impression that most of the cities use this policy with the only difference being the percentage of interest used in relation to the annual income.

Supervisor Aspengren called attention to the Statute 435.193 subsection 2(b) which states as follows:

(b) Any county, statutory or home rule charter city, or town electing to defer special assessments shall adopt an ordinance or resolution establishing standards and guidelines for determining the existence of a hardship and for determining the existence of a disability, but nothing herein shall be construed to prohibit the determination of hardship on the basis of exceptional and unusual circumstances not covered by the standards and guidelines where the determination is made in a nondiscriminatory manner and does not give the applicant an unreasonable preference or advantage over other applicants.

Supervisor Aspengren called attention to the portion entitled "exceptional cases" and noted that the types of cases could be variable where people might not be neither 65 nor disabled and yet a hardship has been granted. He noted that poverty levels, temporary loss of employment, etc. might be used as criteria. He is asking that the Board reconsider our previous decision not to grant hardship deferrals.

Supervisor Aspengren noted that we are in tough economic times and that situations might arise where a person would find it difficult to make these payments for a short period of time, perhaps as short as one year.

Chairman Schommer expressed a thought that in his opinion this would open a lot of difficult situations.

Supervisor Kraft felt that we could possibly be overwhelmed with many applications. Supervisor Aspengren noted that we would not have to grant the requests.

Supervisor Lawrence asked if the requirements are mandated by state statute?

Supervisor Aspengren mentioned that he was not certain and felt that these could be handled on a case-by-case basis as mentioned in this city example.

Engineer Nelson called attention to state statute 435.193 that limits deferrals to those over age 65 or who are disabled. This statute called for an ordinance or resolution setting forth guidelines to be established and also allowed for determinations to be made on a case-by-case basis.

Supervisor Nilsen requested that whatever we do, we need to insure that interest is paid annually. He also questioned the provision of the property owner imitating action as to when status changed. He felt that this would not be complied with.

Treasurer Batton mentioned that we are currently carrying \$50,000 in deferments and she was unable to determine the circumstances as to why these were granted.

Supervisor Kraft called attention to the previous discussion regarding the hardship on Township tax collections and felt that we would be imposing a hardship on our revenue collections.

Supervisor Nilsen asked if we could again revisit this next year or annually?

Supervisor Lawrence applauded this effort and also indicated that he would be in favor of having the interest portion collected each year as a minimum. He also emphasized that the entire Townships interests needed to be considered and that it is our responsibility to insure that we remain solvent. He noted that we have not had any applicants so far and would have to have some one request this before we formally consider a policy.

Supervisor Aspengren asked if it was the Board's wishes to defer this question until we have an applicant.

Supervisor Lawrence doubted that anyone would come forward and ask for a deferral based on limited income.

Supervisor Nilsen noted that in the absence of our attorney we are unable to determine if we can implement a policy at a later date.

Supervisor Lawrence suggested that we re-visit on the next assessment project.

Supervisor Aspengren asked if we would agree to reconsider if an applicant were to come forward within the 60-day period?

Supervisor Lawrence indicated that he had reservations about setting up a case-by-case basis. Supervisor Kraft and Chairman Schommer concurred. Supervisor Nilsen

noted that the interest, particularly on the Whitewood project amounted to almost 50% of the total payment and that this could also be viewed as a hardship in itself.

Supervisor Aspengren asked Treasurer Batton about the current deferrals of \$50,000.

Supervisor Lawrence suggested that we ask Attorney Ruppe what recourse we might have on these existing deferrals.

Supervisor Nilsen made motion that if an applicant comes forward and can meet the 3% interest criteria, is in a position to pay the interest amount and be willing to re-qualify annually.

Supervisor Lawrence offered a second, motion carried 4 – 1, Kraft opposed.

Supervisor Nilsen mentioned that he would discuss some of the questions as to when we could re-visit this question.

3) Update on Discussions with City of Savage

Supervisor Nilsen reported that the City of Savage did receive the proposed Joint Powers Agreement prepared by Attorney Ruppe, but they were unaware of an existing mining permit issued by Scott County several years ago and that they wish to discuss this with Pearson Gravel. He also noted that Scott County, while not opposed to the concept of a JPA, would like to be involved in future discussions as a partner.

Supervisor Nilsen noted that the issue of allowing the county's participation would be up to the City of Savage and us.

Supervisor Lawrence noted that it was his impression that the City of Savage feels that we would not need Scott County's participation.

4) Update on Fire Contract

Supervisor Aspengren noted that he, Treasurer Batton, officials of Spring Lake Township and Prior Lake officials to discuss the status of the existing contract.

The plan now is to review the existing contract, make some modifications and sign a new contract in January.

Our intention is to be more involved in the purchasing decisions, to establish a Fire Counsel, etc.

Treasurer Batton noted that the Spring Lake Township would like our Board to attend their meeting on January 8th to insure that there is agreement with Spring Lake.

Supervisor Nilsen noted that he had attended the recent Spring Lake Township meeting where this topic was discussed. He mentioned that they were concerned that they received no itemization of costs, no record of equipment purchased and it's intended use, no record of the calls made, etc.

The Board asked Clerk Maas to post the notice that some or all of the Board will be attending the January 8th meeting at Spring Lake Township.

Engineer's Report

1) Consider Acceptance of Stonegate Development

Engineer Nelson noted that he had received a request in September from the developer asking that the Township consider final acceptance of the Stonegate development. He noted that he had developed a list of corrections that had to be

made and that these had been completed and therefore it is his recommendation that this project be accepted.

Supervisor Aspengren asked about monitoring of the stormwater run-off that is not supposed to be increased as a result of development and if we monitor this?

Engineer Nelson explained that this is not required as a field measurement and that we have no records of what the pre-development was.

Supervisor Aspengren made a motion to accept the Stonegate development. Supervisor Nilsen offered a second, all in favor, motion carried 5 – 0.

2) Utility Permit Reviews

Engineer Nelson noted that we have been receiving requests from certain utility companies to review their proposed work in the Township right-of-way and wished to point out to the Board that no budget exists to pay for these reviews.

Ted Kowalski, developer, suggests that we might want to consider requiring that a performance or warranty bond be posted by the utility company that would extend to the sub-contractors also.

Supervisor Nilsen was of the impression that the Township had a policy in place requiring that a permit be obtained and asked Clerk Maas to look in the Town records to see if we currently require a permit and to place this as an item for the next meeting.

Supervisor Aspengren asked if we should require some sort of an escrow. The Board asked that Engineer Nelson include this in his recommendation, perhaps inquiring of other communities as to what they have in place.

Engineer Nelson recommends that we establish a fee, possibly \$75, for a permit review noting that he typically requires about one half hour to perform these reviews.

3) Wetland Reviews

Engineer Nelson noted that he has recently performed two Wetland reviews and as was the case in the Utility Permits, there is no funding provided. He noted that as the Local Government Unit (LGU), we are required to approve these and therefore an engineering review should be done. He is suggesting that an escrow of \$500 be required.

Chairman Schommer asked Engineer Nelson to provide some examples of work done in other communities for our consideration of this request and that we also schedule further discussion of this subject as an agenda item for the next meeting.

4) Billing Rates for Hakanson Anderson for 2009

Engineer Nelson noted that he had submitted new hourly rates in November and had not heard a response since that time. He asked if the Board is agreeable with these new rates.

Supervisor Aspengren asked is we can expect an annual cost of living increase? Engineer Nelson indicated that it is the policy of his company to review rates annually.

5) Building Permit Process

Engineer Nelson noted that this is still an open item and that he is awaiting Attorney Ruppe providing a review of the old ordinances.

Minutes of Previous meetings

1) November 19, 2008 Public Hearing Whitewood Ave/Birch Road Assessment Hearing

Clerk Jerry Maas reviewed the minutes of this meeting. Engineer Nelson and Treasurer Batton had previously submitted suggested changes that have been incorporated,

In addition, it was noted that a resident had inquired if we had received any further information on the tax implications related to the Road Improvement Projects. Supervisor Aspengren suggested that Clerk Maas call the IRS and attempt to get a clarification on this question.

There being no further changes, Supervisor Lawrence made a motion to accept the minutes with the noted changes. Supervisor Kraft offered a second, all in favor, motion carried 5 – 0.

2) December 1, 2008 Monthly Meeting

Clerk Jerry Maas reviewed the minutes from this meeting.

Clerk Maas mentioned that he had reviewed the change in procedure for reviewing deck permits that was discussed at the 12/1/08 meeting with County Staff in the building department. They contend that attempting to require review of deck permit applications in the CSTS projects only will complicate the process from their standpoint and they would prefer that we specify that we will review all deck permits.

After some discussion on this, Supervisor Nilsen made a motion that we change our procedure as the County asked to require review of all deck permits. Supervisor Aspengren offered a second, all in favor, motion carried 5 – 0.

Treasurer Batton noted that earlier in the day she had sent me suggested changes to the discussion of the Cash Control statement and wished that these be incorporated and that there also needs to be a change to the credit amount to the On-Site Escrow shown on page 8. The correct credit amount is \$1192.60.

Treasurer Batton also noted a change on page 10, paragraph 4 where it should be noted that “ordinance” should be used instead of policy.

Supervisor Nilsen asked who offered the second to close the Annual Meeting. Clerk Maas indicated that the person was not identified at the meeting and he was unable to determine the individual from the recording.

Supervisor Nilsen noted that on Page 2, the phrase “Prior Lake” fire chief should be noted.

On page 3, Supervisor Nilsen asked that it be noted that he was the one who pointed out that the Township has a “hardship” provision for alternate driveway accesses.

Supervisor asked that page 7, he wanted it noted that it was two supervisors, Nilsen and Schommer, rather than the Board met with his client.

Supervisor Nilsen asked that an addition be noted on page 8 that the County returned an escrow in the amount of \$180,000 to the developer and charged minimal staff time and did not charge for outside counsel in this process.

Supervisor Kraft asked that on page 2 that property owners “are” responsible for proper access,

Supervisor Kraft also questioned whether he really made a motion at the top of page 4. Clerk Maas noted that a motion was made, but there were not seconds.

Supervisor Kraft noted on page 5, he questioned the August 1st date being required for final wear course. The Board confirmed that this was correct.

Supervisor Kraft noted on page 6 that his intent was to ask that the "election judges" use the grassed areas of the township parking area rather than park down the road

Supervisor Kraft also asked about the total amount of the credit issued to the On Site Marketing was all related to the Casey. Supervisor Nilsen noted that some of these charges were caused by planning and zoning for incorporation. Clerk Maas noted that he would note that it was a combination of Casey issue/Planning and Zoning.

Supervisor Nilsen made a motion to accept the minutes from the December 1, 2008 meeting with the changes as noted. Supervisor Lawrence offered a second, all in favor, motion carried 5 – 0.

3) December 2, 2008 Public Hearing Huntington Way Assessment Hearing

Clerk Maas reviewed the minutes from this meeting.

Clerk Maas noted that he needed to confirm that we in fact adopted Resolution 2008-40 and that he would confirm that this week. The Board suggested that if this needs to be addressed that we place it on the agenda for January 5th

Supervisor Lawrence noted that on the bottom of page 3 he would like the statement "he feels that the appraiser gave us a fair appraisal" struck.

Supervisor Nilsen noted on page 3 paragraph 8 remove "suggested" and add "agreed that the \$12,000 assessment is correct"

Supervisor Nilsen made a motion to accept the minutes with noted corrections. Supervisor Aspengren offered a second, all in favor, motion carried 5 – 0.

Citizens Group Report

No report to tonight

Resident Open Forum

Supervisor Kraft noted that there has been a problem with contractors in the Cress View Estates project parking on both sides of the road during snow events hindering the snow plowing operations. Furthermore, because of the width of the road, it is very difficult for emergency vehicles to traverse the road when trucks are parked on both sides. He mentioned that he had stopped by the sites and talked to the construction supervisors and asked that they try to comply with our request to park on one side of the road only.

Ted Kowalski stated that he is sending letters to the builders in Cress View to alert them to this problem

Clerk's Report

1) Highway 75 Turnback

Clerk Jerry Maas presented a copy of the Memorandum of Understanding (MOU) between Scott County and the Township outlining the agreement for the County to turn responsibility for County Road 75 back to the Township. He noted that this is the agreement drafted by our attorney.

Chairman Schommer made a motion to approve this MOU contingent on attorney review. Supervisor Lawrence offered a second, all in favor, motion passed 5 – 0.

Treasurer's Report

1) November Financial Report

Treasurer Batton presented the financial report for November. She noted that we have not received the second installment for County Road 75 Maintenance from the County.

Supervisor Kraft asked about the \$40,000 Met Council loan and whether it was our intention to keep it. It appears that all we are doing is maintaining this balance. Treasurer Batton indicated that she was not in favor of it noting that the interest was not significant and that we need to send the Met Council a mid-term report in January that would tell them what our progress is towards incorporation. She noted that our previous Engineer Jeff Elliott had agreed to prepare this report at no charge. Treasurer Batton felt that she could prepare a letter informing the Met Council that we are in the process of conducting a Fiscal Impact Study and pending the results of that...

Clerk Jerry Maas reminded the Board that this loan from the Met Council was for Planning and Zoning Assistance that was offered to communities who were working on preparing their own plans which in fact our Township was doing in coordination with Scott County during the Comp 2030 Plan preparation. He pointed out that it really had nothing to do with our efforts at studying incorporation.

Supervisor Aspengren asked what would be the response. Clerk Maas noted that we did in fact prepare this plan through Northwest Associated Consultants and that in his view, we simply need report that this is in progress.

Treasurer Batton noted that never the less, this is money we will need to pay back and that we would simply be getting only \$700-800 in interest. It is her desire not to inflate our report as to how much money we have in the account and therefore would be in favor of returning it at this time.

Supervisor Nilsen offered the opinion that we ought to hang on to it at this time and wait to see what happens in the next year.

Treasurer Batton offered to write a letter to the Met Council, but would prefer to have the Board review it at the next meeting.

Supervisor Nilsen asked that we make a notation at the bottom of the Financial Report designating funds that do not belong to the Township, but rather are being held as escrows.

Supervisor Nilsen made a motion to accept the Treasurers report. Supervisor Kraft offered a second, all in favor, motion carried 5 – 0.

2) Developer Escrow Review

Treasurer Batton reviewed the status of the Developer Escrow accounts. She noted that Stoneridge, while the warranty has expired this past September, there has been no request by the developer to close this project.

Chairman Schommer requested that a letter be sent to any developer with a negative escrow status informing them that staff will perform no more work until the escrow is paid current.

The Board indicated that all of the discussions with the City of Savage regarding Pearson Gravel should be viewed as Township expense and not charged to the Pearson Gravel escrow account.

3) Letter of Credit Status

Treasurer Batton noted that we have received renewed LOC's from all of the current active projects

Supervisor Aspengren asked if meeting with Territory on financial matters would be worthwhile.

Chairman Schommer noted that he and Supervisor Nilsen attended a meeting of some of the residents of the Territory on 12/13/08 to discuss deficiencies with the project and suggested that we might discuss this further later in the meeting.

4) CD Renewal Decision

Treasurer Batton noted that CD #10634 in the amount of \$143466.64 expired on 12/7/08 and the Township has 10 days to determine whether to renew this or not. She noted that initially she was considering recommending that we not renew this CD in view of expected cash needs. She now feels that this won't be a concern and she is recommending that it should be renewed and that if we need immediate cash, we have the option of not renewing another CD at a lesser interest rate.

Supervisor Nilsen made a motion to renew CD10634 at 3.2 %. Supervisor Aspengren offered a second, all in favor, motion carried 5 – 0.

5) Monterey Heights / South Passage CSTS Budget for 2009

Treasurer Batton presented a copy of the 2007 results along with a copy of the 2008 and 2009 operating budgets. She noted that the fund had a healthy balance and that it would be hard to justify a rate increase to the homeowners if it appeared that we were holding more money than we need. Consequently, she is recommending that we not consider increasing the rates at this time. She further noted that we have the option of altering the rates at any time by holding a rate hearing.

Supervisor Aspengren inquired about possibly reducing the monthly rate. Treasurer Batton indicated that she would prefer to see all of the rates reduced, but would rather maintain a positive balance in the accounts.

Clerk Jerry Maas noted that the capital reserve fund was established to essentially replace the entire system over a 30-year period. In addition, the maintenance plan called for expenditures from time to time for repairs which we've not experienced to date and perhaps some of the funds that appear to be in excess at this time ought to be transferred a Major Repair Account in anticipation of incurring this type of an expense.

The Board suggested that a representative of EcoCheck, our wastewater operating company attend a meeting or a workshop in February to provide an update on the CSTS projects.

6) Certificate as to Organization for Financial Bonding.

By way of presenting information, Treasurer Batton presented a document requested by Springstad as a part of the credit rating process that asked for history, population and organization of the Township. She indicated that this required approval of the Town Clerk and that she would be submitting it to Springstad.

7) Township Cooperative Planning Meeting

Treasurer Batton noted that at the Board's direction, she has been working on setting up a meeting with all of the Township Officials in Scott County. The tentative date for this meeting is Wednesday, January 21st at the Spring Lake Township Hall at 5:00 pm.

The Board asked Clerk Maas to post this meeting on the information board, noting that it will be a workshop.

8) Township Attorney Billing

Treasurer Batton present a copy of the latest billing from the Township Attorney and requested direction as to what should be allocated to the Cress Project and what should be considered general Township expense.

Supervisor Nilsen indicated that he would review this with Attorney Ruppe on Tuesday.

Treasurer Batton indicated that she did not get a satisfactory response from Attorney Ruppe regarding the division of time to be charged for the assessment hearing on Huntington Way and the general meeting on December 2nd.

Supervisor Lawrence offered the opinion that Attorney Ruppe ought to be able to separate this time and report it accordingly.

The Board asked Supervisor Lawrence to draft a letter to Attorney Ruppe for the Chairman Schemer's review requesting that we be billed on a monthly basis by the 10th of the month and that we be provided with enough detail to properly allocate the charges.

New Business

1) 2009 Meeting Schedule

Clerk Mass presented a proposed meeting schedule for 2008.

Treasurer Batton asked if we should schedule the Board of Audit at this time.

Supervisor Nilsen noted that we have

Supervisor Lawrence suggested that in view of a decreased level of activity and in the spirit of saving taxpayer money, that we seriously consider returning to single meeting each month thus reducing expenditures

The Board consensus was that we ought to be able to reduce the meetings next year, but that we should cancel unnecessary meetings as we go. Supervisor Kraft asked that we make every attempt to minimize the need for the Attorney to attend meetings when ever possible.

Supervisor Nilsen made a motion to accept the meeting schedule as presented. Supervisor Kraft offered a second, all in favor, motion carried 5 – 0.

2) Newsletter Email Addresses

Supervisor Kraft recalled that there was discussion about putting a separate email address on the website to sign up for the newsletter.

Supervisor Lawrence noted that the website currently has an address to collect email addresses and he is recommending that this be used to include newsletter requests in addition to other township items.

Supervisor Kraft asked that we solicit ideas for the newsletter on the website and that this go to all five supervisors.

Supervisor Kraft also mentioned that there was an issue with the last mailing of the newsletter with regard to the zip codes. This is being investigated.

3) Search Feature on the Website

Supervisor Lawrence mentioned that the webmaster has recently added a search feature to the website that brings up certain commercial or sponsored websites. This might be considered inappropriate for a taxpayer supported website. He noted that it would cost \$80 per year to add a non-sponsored search feature.

Supervisor Lawrence made a motion to authorize this change. Supervisor Nilsen offered a second, all in favor, motion carried 5 – 0.

4) Photo Contest

Resident Char Burck asked for Board approval to contact winners and ask that they get their prizes at January Meeting. The Board indicated that this would be appropriate. Mrs. Burck is planning on sending out a news release announcing the winners after Christmas.

The Board asked that this be scheduled as an agenda item for the next meeting.

5) Website Conversion

Supervisor Lawrence noted that the change over from the old website at www.creditrivertownship.com has now been completed and that clicking on that site will automatically transfer control to the new website.

6) Territory Meeting

Supervisor Nilsen reviewed the results of the meeting he and Chairman Schoomer had this past Saturday. He mentioned that they were told that the Homeowners Association is approximately \$90,000 in arrears and that part of the development has been foreclosed upon.

Supervisor Nilsen noted that they had the opportunity to clarify some misconceptions with regard to the Community Septic charges and the fact that these were the responsibility of the Township, not the developer. He got the impression that the SA Group is backing away from investing in this project.

Supervisor Nilsen indicated that he has been in contact with representatives of the County Community Development organization and keeping them up to date on the status of the project. He mentioned that some of the residents of the Territory feel that the rules governing the setbacks on the lots are too restrictive as far as adding decks and pools.

Chairman Schoomer mentioned that the residents are concerned that they are not getting the benefit of the amenities that they paid for such as the lodge, pool and trails.

Supervisor Aspengren expressed some concerns that the schedule proposed to the MPCA for the mound replacement was verbal and inquired as to who will take the responsibility to see that this is done. It was stated that the Township might have to cover this via the Letter of Credit that we hold against the project.

7) County Road 68

Supervisor Nilsen noted that eventually County Road 68 has been proposed to be turned back to the Township as a Township Road. The County wants to know that if the agreement for the new County Road 68 is completed, would the Township be receptive to accepting the old County Road 68.

The Board did discuss this and does agree in principle to pursue further discussions on this proposal depending on negotiated repairs and maintenance items.

Review and Pay Bills

12/10/2008	PERA	Transfer to Retire Accounts	Nov / December	\$	244.60
12/15/2008	4783	Jacques Whitford EcoCheck	Nov CSTS O and M	\$	7,715.54
12/15/2008	4784	Integra Telecom	Phone Service	\$	507.82
12/15/2008	4785	MVEC	Electrical Service	\$	2,564.38
12/15/2008	4786	Tony Anthoisen	Install Hard Drive Backups	\$	370.00

12/15/2008	4787	Mark / Emily Pahl	Refund - Overpay Bldg Permit	\$	50.00
12/15/2008	4788	SW Suburban Publishing	Legal Advertising - Prior Lake	\$	447.38
12/15/2008	4789	ECM Publishers	Legal Advertising- Lakeville	\$	182.30
12/15/2008	4790	Tomasz Kaczynski	Mailbox Reimbursement	\$	50.00
12/15/2008	4791	Mike Gerken	Mailbox Reimbursement	\$	50.00
12/15/2008	4792	Mike's Septic Service	Septic Pumping	\$	3,355.00
12/15/2008	4793	GE Capital	Copier Payment	\$	149.11
12/15/2008	4794	One Call Concepts	General Locate Services	\$	7.25
12/15/2008	4795	Private Underground	Utility Locates	\$	85.50
12/15/2008	4796	Brent Lawrence	Expense Reimbursement	\$	53.24
12/15/2008	4797	Holly Batton	Expense Reimbursement	\$	743.96
12/15/2008	4798	Couri MacArthur & Ruppe	Legal Services -	\$	13,695.00
12/15/2008	4799	Hakanson Anderson	Engineering - November 2008	\$	16,650.71
12/15/2008	4800	Kraemer & Sons	NPDES Refund	\$	1,240.00
12/15/2008	4801	Brian Kileaney	NPDES Refund	\$	1,950.00
12/15/2008	4802	Lennar Corp	NPDES Refund (2 parcels)	\$	3,330.00
12/15/2008	4803	JB Woodfitter & Associates	NPDES Refund	\$	1,590.00
12/15/2008	4804	College City Homes	NPDES Refund	\$	1,590.00
12/15/2008	4805	John Nemzek	NPDES Refund	\$	1,910.00
12/15/2008	4806	Geckler & Associates	NPDES Refund	\$	1,880.00
12/15/2008	4807	Westar Properties	Refund Margaret Lane Escrow	\$	503.76
12/15/2008	EFTPS	Anchor Bank	Dec Withholding Taxes	\$	1,961.20

Adjourn

There being no further business before the Town Board, Supervisor Lawrence made a motion to adjourn, Supervisor Nilsen offered a second, all in favor, motion carried 5 - 0. The meeting adjourned at 9:40 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By: (s/) Leroy Schommer
Chairman Board of Supervisors
Credit River Township