

Credit River Township
Meeting Minutes
April 3, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:04 p.m.

Members Present

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Attorney Bob Ruppe, Township Engineer Jeff Elliott, Township Treasurer Holly Batton

Minutes of the previous meeting:

Chairman Dan Casey called for Treasurer Holly Batton to read the draft minutes of the March 6, 2006 meeting. The supervisors had all received the minutes prior to the meeting and didn't have any questions or comments. Supervisor Schommer offered a motion to accept the minutes as read. Supervisor Nilsen offered a second, all in favor, motion carried 3 - 0.

Treasurers Report

Treasurer Holly Batton did not present the treasurers report for March, 2006. Bank statements hadn't arrived in time to prepare the treasurer's report. March will be reviewed at the May meeting.

Sheriff's Report

None

Resident's Group Report

None

Open Forum

Denise Klein, resident, inquired what the next step would be for the township parks. Supervisor Schommer commented that he had a meeting with the park equipment supplier St. Croix Recreation in the next week to discuss options.

Stonebridge SSD Ordinance Public Hearing

Chairman Casey opened the hearing at 7:08 p.m.

Township attorney explained the purpose of the hearing and that the ordinance is put in place to protect the community septic system. Questions about the operation of the system should be addressed to the operator.

One of the two current residents was in attendance. Chairman Casey asked if the resident had received any information about the system prior to moving in from the real estate agent, builder, etc. The resident said that there was verbal discussion.

Chairman Casey stated that the community well would not be managed by the township, that the development association would be in charge of that. Unlike the community septic treatment system that will be owned and managed by the township.

Dan Casey closed the public hearing at 7:14 p.m.

Motion to adopt the ordinance – Nilsen, seconded – Schommer. All in favor.

Motion to publish the ordinance in summary format – Nilsen, seconded – Schommer. All in favor.

Monterey Heights/South Passage Public Hearing to Amend the CSTS Ordinance

Chairman Casey opened the hearing at 7:15 p.m.

Bob Ruppe, township attorney, explained that the proposed amendment was mailed out to all the homeowners and builders.

No comments.

Dan Casey closed the public hearing at 7:15 p.m.

Motion to amend the Monterey Heights/South Passage CSTS ordinance – Nilsen, seconded – Schommer. All in favor, motion carried 3-0.

Attorney Bob Ruppe will mail final documents to the Clerk for official publication.

Agenda Items

1. Prairie Hills Estates - Darrell Lake – Request the Town Board to accept the development and return escrow funds

Darrell Lake, developer, presented a letter from Halling Engineering, project engineer, dated September 28, 2005 indicating that it was Mr. Halling's professional opinion that the Prairie Hills Estates Development is completed.

In the township engineer's letter to the board, dated March 30, 2006, the engineer recommended that the town board accept the development on the condition that the developer clean out a catch basin that has sediment in it and remove the remaining erosion control devices.

Escrow funds will be returned upon completion of above conditions.

Motion to approve - Nilsen, Supervisor seconded – Schommer. All in favor, motion carried 3-0.

2. Aspen Knolls – Request Town Board accept the development and return escrow funds

Schillings did sign a temporary slope easement but the Osegards did not. Township attorney Ruppe stated the easement shouldn't impede the return of the escrow and accepting the development.

The board decided to approve the development.

Motion to approve Schommer, Supervisor seconded Nilsen All in favor, motion carried 3-0.

3. W.G. Pearson, Inc. Sand and Gravel Mining Operation – Request approval for interim use permit application

In a letter addressed to the board dated April 3, 2006, the township engineer recommended approval of the interim use permit application with the following conditions:

- a. A final wetland permit application has to be submitted and approved by the Township. The applicant is proposing to fill four wetlands that have a total area of 1.01 acres. Wetland mitigation is being proposed with the construction of a 2.02 acre wetland.
- b. The Stormwater Pollution Prevention Plan has to be submitted and accepted by the Township.
- c. Provide copies of all permits (NPDES, etc....) required for this project.
- d. An adequately maintained rock construction entrance shall be installed prior to beginning mining.

In addition to the above, Scott County staff is indicating as a condition of approval, the "application shall be annually reviewed by Credit River Township at a time and in a manner described by the Township Board". A review schedule, date of annual reviews, and the establishment of an escrow need to be discussed.

The township approved the application for the Interim Use Permit contingent upon meeting the conditions outlined in the engineer's letter as well as any other recommendations the engineer may have after reviewing the county's report.

Motion to approve – Schommer, Supervisor seconded – Nilsen, All in favor, motion carried 3-0.

4. Stonegate Estates – Request vacation of drainage and utility easement between lots 1 and 2.

The applicant did not fill out the required paper work at the county to begin this process.

The township engineer found some minor problems with the plat while reviewing it for the vacation of these easements.

The town board approved the Certificate of Correction to the Stonegate Plat.

Motion to approve – Nilsen, Supervisor seconded - Schommer All in favor, motion carried 3-0

5. Liberty Creek – Preliminary plat update

The developer, Mark Zweber, attended with his engineer Ben Ford to discuss changes they had made to the plat in preparation for requesting preliminary plat approval.

The TEP panel took place last Tuesday, March 28. The township engineer's comments included the need to balance the wetland protection without sacrificing safety on the roads. The eyebrow cul-de-sac has been removed from the plan. Dan Casey asked if the developer had gotten the necessary easement for the west side of County Road 27, and that the applicant must have this in place prior to approval of the preliminary plat.

Ben Ford, the developer's engineer, stated that the drain tile towards the north of Creekside Circle had been identified and will be handled correct.

6. Kody Place – Scott Swanson, applicant - Request preliminary plat and final plat approval.

Scott Swanson wishes to split his 6.5 acre lot in Hickory Knolls First Addition into two lots. The proposal is approved contingent to fees for new subdivided lots and delineation has to be performed in accordance to the 1987 manual of the Army Corp of Engineers. The township engineer outlined this in is letter to the Board dated March 29, 2006.

Motion to approve – Schommer, Supervisor seconded - Nilsen All in favor, motion carried 3-0

7. Thoroughbred Acres – Jim Koestering, applicant - Request preliminary plat approval

The township engineer detailed eighteen items in his letter dated March 31, 2006, to the board.

The town board had these additional conditions:

- a) The Board requested a landscape plan on where the property butts up to County Road 8.
- b) Signage will be required at the sharp bend.

- c) The township will require an easement to maintain the larger pond.
- d) The spur to the east must be rough graded.
- e) The cul-de-sac to the north end will be curb and gutter.

It was pointed out that the developer had followed the recommendations discussed at the development review team meeting.

The preliminary plat was approved with the following four conditions:

- a) Contingent on addressing the engineer's comments in his letter dated March 31, 2006.
- b) Site easement at the NW corner of Lot 1, Block 1.
- c) Reduce the radius of the curb line at the intersection of Palomino Place and the entrance road.
- d) Access easements to all storm water and drainage ponds, as required by the township engineer.

Motion to approve - Schommer, Supervisor seconded – Nilsen, All in favor, motion carried 3-0

Engineers Report

Jeff Elliott, Township Engineer, presented the following items:

- a) France Blvd/Ct flooding issue. The area needs to be re-surveyed to get accurate numbers. Jeff has a couple options to pursue and will work with residents and the board to determine the best course of action.
- b) Roads have been identified for participation in the Scott County crack-sealing project for the summer. The road study was used to determine which roads would benefit most from crack sealing now. The board added a couple of roads to the list, to a maximum budget of \$75k. The roads crack sealed this summer will be seal coated next summer.
- c) On-Site Marketing will meet with Jeff tomorrow morning to discuss parking lot improvements to the town hall site.

Other Business

- 1) Leroy Schommer stated that NW Bituminous will fix pot holes in the Franciscan retreat areas this week.
- 2) Art Johnson Trucking submitted a bid for grading. This was not published or posted but the township attorney determined it did not need to be. The board approved the bid. Motion made by Nilsen, seconded by Schommer. All in favor, motion carries 3-0.

- 3) County Road 75 needs gravel. The board requested that Art Johnson Trucking gravel the road from County Road 27 up to 175th St. The board asked that Jeff Elliott communicate with Greg Felt of Scott County to discuss what falls within normal maintenance definitions.
- 4) Board reorganization. Everything stays the same as last year except that the All other Labor fee will go to \$25 per hour. The clerk's gas allowance will increase to \$120 a month. Each roll test will be \$30. Nilsen made a motion to accept the changes, seconded by Schommer. All in favor, motion carries 3-0.

Review and Pay Bills

The Town Board approved the following claims for payment:

3/14/2006	2999	Integra Telecom	Phone Service	\$	592.48
3/30/2006	3000	Bill Feidt	Ref Escrow-Brookwd Hills	\$	5,350.00
3/31/2006	3001	Anchor Bank	MH / SP – Charge	\$	104.72
4/3/2006	3002	One Call Concepts	General Locate Services	\$	10.15
4/3/2006	3003	David's Construction	NPDES Escrow Refund	\$	500.00
4/3/2006	3004	Al Aspengran	Election Judge Salary	\$	189.00
4/3/2006	3005	Val Zweber	Election Judge Salary	\$	66.00
4/3/2006	3006	Daralein Lein	Election Judge Salary	\$	180.00
4/3/2006	3007	Genevieve Dahl	Election Judge Salary	\$	96.00
4/3/2006	3008	Roberta Masters	Election Judge Salary	\$	84.00
4/3/2006	3009	Robert Dahl	Election Judge Salary	\$	84.00
4/3/2006	3010	MN Benefit Association	Twp Off's Life Insurance	\$	805.00
4/3/2006	3011	Unified Theory Inc.	Culvert Mapping	\$	504.00
4/3/2006	3012	Couri M'carthur & Ruppe	Legal Fees	\$	3,848.75
4/3/2006	3013	Edw Kraemer/Sons Inc	Limestone	\$	349.51
4/3/2006	3014	Frederickson Lumber	Town Hall Siding	\$	13,690.00
4/3/2006	3015	Eide Bailly Ltd	Prog Payment- 2005 Audit	\$	1,500.00
4/3/2006	3016	Leroy Schommer	Town Hall Remodeling	\$	498.00
4/3/2006	3017	CenterPoint Energy	Town Hall Gas	\$	156.88
4/3/2006	3018	Art Johnson Trucking	March Road Maintenance	\$	7,511.59
4/3/2006	3019	Xcel Energy	St Francis Street Lite	\$	12.37
4/3/2006	3020	Mike's Septic Service	Pump Town Hall Septic	\$	225.00
4/3/2006	3021	Anchor Bank	March Withholding Taxes	\$	1,165.83
4/3/2006	3022	MVEC	Monterey Hgts Lift Station	\$	49.84
4/3/2006	3023	MVEC	South Passage Lift Station	\$	13.87
4/3/2006	3024	MVEC	Town Hall Eelctricity	\$	50.78
4/3/2006	3025	Jerry Maas	Reimburse Expenses	\$	202.17
4/3/2006	3026	Holly Batton	Reimburse Expenses	\$	278.03
4/3/2006	3027	Leroy Schommer	Reimburse Expenses	\$	81.15
4/3/2006	3028	Holly Batton	Services as Treasurer	\$	1,328.38
4/3/2006	3029	Dan Casey	Services as Supervisor	\$	507.92
4/3/2006	3030	Jerald Maas	Services as Clerk	\$	2,955.20
4/3/2006	3031	Bruce Nilsen	Services as Supervisor	\$	701.66
4/3/2006	3032	Leroy Schommer	Services as Supervisor	\$	618.74
4/3/2006	3033	Dan Casey	Reimburse Expenses	\$	94.50
4/3/2006	3034	Bruce Nilsen	Reimburse Expenses	\$	50.00

4/3/2006	3035	Todd/Pam Schilling	Ref. Escrow-Aspen Knolls	\$	650.12
4/3/2006	3036	Dennis/Connie Osegard	Ref. Escrow-Aspen Knolls	\$	650.13

Adjourn

There being no further business before the Town Board, Supervisor Schommer made a motion to adjourn, Supervisor Nilsen offered a second, all in favor, motion carried 3 -0. The meeting adjourned at 11:30 pm.

Submitted By: (s/) Holly Batton
Township Treasurer
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township