

Credit River Township Meeting Minutes March 6, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:02 pm

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Clerk Jerry Maas, Township Engineer Jeff Elliott, Township Treasurer Holly Batton

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Maas to read the draft minutes of the February 6, 2006 meeting.

Supervisor Nilsen offered a motion to accept the minutes as read. Supervisor Schommer offered a second, all in favor, motion carried 3 – 0.

Treasurers Report:

Treasurer Holly Batton presented the treasurers report for January and February.

Supervisor Bruce Nilsen made a motion to accept the Treasurer's report as presented. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Agenda Items

Sheriff's Report

Deputy Nick Adler presented the monthly report. There were 87 incidents for the month of February including one burglary. In general, burglaries are up recently.

Resident's Group Report

Greg Brown noted that the CAG met and discussed the visioning process now taking place with regard to the 2030 Comprehensive Plan. He noted that more meetings are scheduled for the next month that are meant to include more residents.

Open Forum

- 1) Resident Greg Brown noted that an article appeared in the newspaper regarding efforts of New Scandia Township to incorporate that should be of interest to our residents.
- 2) Al Aspengren noted that Lakeville is contracting with Lifetime Fitness for a discount for residents and wondered if the Township might qualify. Clerk Maas to check with Lakeville.
- 3) Resident Carolyn Schulte noted that New Market Township passed a right to farm ordinance.
- 4) It was noted that the Overnight Parking Ordinance does not specify hours and it was suggested that the ordinance be amended to further define this requirement. Clerk Jerry Maas to discuss with Attorney Bob Ruppe.

Agenda Item # 1 – Mark Zweber – Discussion of Road Layout in Liberty Creek

Engineer Jeff Elliott presented some background information on the progress of this development.

The developer's engineer, Ben Ford presented a plan whereby they have addressed the issue the township had with lengthy cul-de-sac's.

The board asked for some time to review with Township Planner Bob Kirmis.

Jacob Fick, representing Laurent Development, noted the construction had some impact on lots in the Territory.

Agenda Item # 2 – Dwight Gunnarson – Minnesota Development Agency – Discuss Construction of an Overlook in Stonebridge Estates

Dwight Gunnarson representing Minnesota Development Agency appeared to request consideration to replace the planned pier with an overlook. It was felt that this would be more of a maintainable structure.

It was suggested that they consider adding a bench or two.

Engineer Jeff Elliott noted that this plan offered an advantage of less of an impact on the wetland.

Supervisor Bruce Nilsen made a motion to approve the proposal. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0. .

Agenda Item # 3 – Engineers Report

Jeff Elliott, Township Engineer, presented the following items:

- 1) William Feldman, developer, has requested Letter of Credit reductions for Grey Fox 3rd Addition, Gray Fox 5th Addition and Monterey Heights

Engineer' Elliott presented the following analysis.

a) The Monterey Heights CSTS system was started on 5/16/05 therefore the requirement to have a \$50,000 surety bond will expire on 5/16/07.

b) Foxfield Drive and Highview Court in the Grey Fox 3rd Addition were paved in the Summer of 2005. The developer's Agreement specified that a minimum Letter of Credit be held in place for two years following application of final lift. In that the current LOC is at \$16,500, it will have to be increased to \$25,000.

c) The Letter of Credit for the Grey Fox 5th Addition can be reduced to \$30,000.

Supervisor Bruce Nilsen made a motion to approve the recommendations as presented. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

- 2) Discussion of Road Maintenance Plan for 2006 Construction Season

Engineer Jeff Elliott presented some information on his proposed Road Maintenance plan. Supervisor Leroy Schommer suggested that the board meet to drive the roads and make some decisions.

The board asked Engineer Elliott to Email the County Public Works Department (Maria Heller) and inquire if there will be a seal coating project in addition to planned crack filling project and if so, which roads would be included.

Agenda Item # 4 – Other Business

1) Refund Escrow Account Balance – Brookwood Hills

In that there was no continuing basis for continuing this escrow, Supervisor Leroy Schommer made a motion to return the funds. Supervisor Bruce Nilsen offered a second, all in favor motion carried 3 – 0.

2) Resolution to Accept Payment from Halling Engineering

Halling Engineering has agreed to provide a performance warranty in the amount of \$11,000 to insure the satisfactory repair of the road in Stoneridge. Supervisor Bruce Nilsen made a motion to accept this payment. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

3) Request to approve Halling Engineering bill for \$108.75

Engineer Jeff Elliott presented a bill from Halling Engineering requesting reimbursement of expenses related to what the board feels are transition expenses resulting from Halling's former responsibilities as Township Engineer. The board asked attorney Bob Ruppe to write Halling Engineering a letter clarifying the board's position.

4) Preliminary Budget Discussion

Treasurer Holly Batton noted that the auditor once again suggested that the township needs to put a formal budget in place. She asked that the board begin thinking about future expenditures related to land acquisition, future facilities, added staff and consulting expenses, etc.

4) Mowing Quote

Clerk Jerry Maas presented the annual park lawn services proposal from Dennis Karow. It was noted that Mr. Karow has done an excellent job in the past several years.

Supervisor Leroy Schommer made a motion to accept the proposal. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Review and Pay Bills

The Town Board approved the following claims for payment:

2/21/2006	2955	Integra Telecom	Phone Services	\$	356.15
2/21/2006	2956	Scott County Treasurer	Bldg Permit-Town Hall Remodeling	\$	140.50
3/6/2006	2957	MVEC	Town Hall Electricity	\$	106.81
3/6/2006	2958	MVEC	South Passage Lift Station	\$	81.45
3/6/2006	2959	MVEC	MH Lift Station	\$	101.30
3/6/2006	2960	Couri, Macarthur & Ruppe	February Legal Fees	\$	3,372.50
3/6/2006	2961	Bridget Chard	SSD Consulting	\$	840.15
3/6/2006	2962	Victor Lundeen Co	CTAS Laser Checks	\$	248.78
3/6/2006	2963	Mitchell Husnick	Driveway Access Refund	\$	600.00
3/6/2006	2964	Holly Batton	Expense Reimbursement	\$	97.09
3/6/2006	2965	Jason/Lara Scott	Escrow Refund	\$	500.00
3/6/2006	2966	Eco Check	February O and M Sewer Ops	\$	6,710.70
3/6/2006	2967	Private Underground	February Locate Fees	\$	28.50
3/6/2006	2968	Scott County Treasurer	MH / SP Annual Permit	\$	940.00
3/6/2006	2969	ECM Publishing	Legal Advertising - Lakeville	\$	56.63
3/6/2006	2970	Bryan Rock	Limestone	\$	784.35
3/6/2006	2971	Evenson Electric	Town Hall Remodel Electrical Work	\$	1,821.40
3/6/2006	2972	Southwest Suburban Publishing	Legal Advertising-Prior Lake	\$	80.58

3/6/2006	2973	Eide Bailly Ltd	2005 Audit Progress Payment	\$ 9,500.00
3/6/2006	2974	Jerry Maas	Expense Reimbursement	\$ 466.99
3/6/2006	2975	NW Associated Consulting	Planning Consulting	\$ 817.65
3/6/2006	2976	Art Johnson Trucking	February Road Maintenance	\$ 2,731.36
3/6/2006	2977	Scott Soil & Water Cons District	January NPDES Inspections	\$ 3,032.50
3/6/2006	2978	CenterPoint Energy	Town Hall Gas	\$ 176.55
3/6/2006	2979	C H Carpenter Lumber	Town Hall Remodeling	\$ 1,010.47
3/6/2006	2980	Thomas Painting	Town Hall Remodeling	\$ 685.00
3/6/2006	2981	Floors To Go	Town Hall Remodeling	\$ 1,137.01
3/6/2006	2982	EcoCheck	January O and M Sewer Ops	\$ 8,566.05
3/6/2006	2983	Scott County Treasurer	Support for 2005 Audit	\$ 190.00
3/6/2006	2984	Hakanson Anderson Assoc	February Engineering	\$ 8,469.10
3/6/2006	2985	Xcel Energy	St Francis Street Light	\$ 12.52
3/6/2006	2986	Private Underground	January Utility Locates	\$ 100.50
3/6/2006	2987	One Call Concepts	General Locates	\$ 110.15
3/6/2006	2988	Anchor Bank	February Withholding Taxes	\$ 1,142.18
3/6/2006	2989	Kevin Casey	NPDES Escrow Refund	\$ 490.00
3/6/2006	2990	C H Carpenter Lumber	Town Hall Remodeling	\$ 13.44
3/6/2006	2991	Bruce Nilsen	Expense Reimbursement	\$ 99.50
3/6/2006	2992	Dan Casey	Expense Reimbursement	\$ 86.00
3/6/2006	2993	Leroy Schommer	Expense Reimbursement	\$ 50.00
3/6/2006	2994	Holly Batton	Services as Treasurer	\$ 1,345.70
3/6/2006	2995	Dan Casey	Services as Supervisor	\$ 618.74
3/6/2006	2996	Jerald R Maas	Services as Clerk	\$ 2,955.20
3/6/2006	2997	Bruce Nilsen	Services as Supervisor	\$ 729.56
3/6/2006	2998	Leroy Schommer	Services as Supervisor	\$ 646.45

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 -0. The meeting adjourned at 9:40 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By :(s/) Dan Casey

Chairman – Board of Supervisors
Credit River Township