

Credit River Township Meeting Minutes February 6, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:02 pm

Members Present:

Chairman Dan Casey, Supervisor Bruce Nilsen

Members Absent :

Supervisor Leroy Schommer

Others Present:

Clerk Jerry Maas, Township Engineer Jeff Elliott, Township Attorney Bob Ruppe

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Maas to read the draft minutes of the January 3, 2006 meeting.

Supervisor Bruce Nilsen offered a motion to accept the minutes as read. Supervisor Dan Casey offered a second, all in favor, motion carried 2 – 0.

Treasurers Report:

Treasurer Holly Batton presented the treasurers report.

Supervisor Bruce Nilsen made a motion to accept the Treasurer's report as presented. Supervisor Dan Casey offered a second, all in favor, motion carried 2 – 0.

Treasurer Holly Batton noted that our auditor suggested that we adopt a resolution to set the mileage reimbursement rate at the standard IRS rate.

Chairman Dan Casey made a motion to adopt a resolution setting the mileage reimbursement rate at the standard IRS rate. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 2 – 0.

Agenda Items

Sheriff's Report

Deputy Greg Muelken presented the monthly report. There were 85 incidents for the month. He noted that there were some occurrences of social security numbers being stolen.

Resident's Group Report

Greg Brown representing the Citizen's Advisory Group noted that group discussed several topics of current interest at the last meeting among them being the road maintenance projects and the Township's new engineering Manual..

He inquired about the status of the groups recommendations on the township ordinances. Attorney Bob Ruppe noted that due to priorities, he had not had a chance to work on this project as yet, but will make a concerted effort to get to it soon.

Mr. Brown noted that several of the group had been asked to participate in the upcoming visioning sessions for the 2030 Comprehensive Plan. Two meetings are scheduled and they plan to compare notes at next month's meeting.

Mr. Brown further reported that the CAG wants to sponsor a “spring water test” and that they would like to use the Town Hall as a “drop-off” station.

Open Forum

- 1) Resident Al Aspengren noted that it was his understanding that 2 candidates have filed for the position of supervisor and suggested that both candidates be invited to make a presentation at the March 6th Township meeting.
- 2) Candidate Michael T. Schilz introduced himself as one of the candidates running for the supervisor office and briefly outlined his background and interest in the position.

Agenda Item # 1 – Minnesota Valley Electric – Request recommendation for Conditional Use Permit (CUP) to construct an electrical sub-station in Killarney Estates

Dennis Wolf, representing MVEC and Gene Kotz from Great River Energy appeared to formally request a recommendation for a Conditional Use Permit (CUP) to construct a sub-station in Killarney Estates.

Mr. Wolf reviewed the history of the project and detailed their previous efforts to partner with another electrical company to co-locate at an existing location. That effort failed to materialize and consequently MVEC was forced to seek an alternate site in the area.

Mr. Wolf reviewed the positive aspects of the site they have selected in Killarney Estates such as proximity to the existing high voltage supply lines and the local distribution network.

He noted that in response to some resident concerns, they have re-designed the layout of the station to a North South orientation in order to further minimize the visual impacts on the neighboring residents. He also noted that this re-orientation facilitated some changes to the landscaping plan that will further hide the structure. He stated that MVEC has engaged a noted landscape architect to assist with the plantings.

Mr. Wolf emphasized that their goal is to provide reliable electric service at a reasonable cost and this station will enable them to accomplish that goal.

Their plan is to have this site operational by mid July of 2006.

Engineer Jeff Elliott presented some comments from an engineering perspective. He noted the extensive landscaping plans that MVEC is proposing and indicated that the township would like to see an irrigation system installed to insure these plantings will accomplish the purpose for which they were intended.

He also noted on the NE corner of the site, an existing culvert will have to be replaced.

He also asked that the storm-water pond be reestablished to its original state compatible with the flood elevation to insure no flooding takes place. In addition the outlet structure of this pond needs to be addressed.

Engineer Elliott also noted some changes would be necessary to the grading plan and that the applicant would need to apply for a formal building permit.

Chairman Casey inquired about the weight of the transformer that would be installed and its impact on the roads. Mr. Wolf indicated that the transport trucks have several axels to distribute the weight. Chairman Casey asked about an appropriate escrow insuring that any road damage would be covered. Engineer Jeff Elliott was asked to determine a proper amount for this escrow.

Supervisor Nilsen inquired as to MVEC’s position on locating a township well on the extra land on the site that might serve the township as well as the needs of MVEC to provide irrigation. Mr. Wolf indicated that he would support such a plan and he is quite certain that his company would also support the idea.

Agenda Item # 2 – Bob Vogel – Scott County Commissioner

Bob Vogel, Scott County Commissioner for District 4, requested an opportunity to speak to the Board as a follow up on a previous discussion concerning the subject of “Governance” in the four townships over which he has responsibility.

He noted that the issues facing us now are quite different than they were 20 years ago and these will change again in the next 20 years. He is hoping that the four townships in his district can work together to resolve some of the issues collectively.

The Urban Studies Department at Mankato State met with each of the townships and has now prepared a summary report of their findings.

Commissioner Vogel is asking if the Credit River Town Board would be interested in appointing one member to work on a committee going forward with this effort.

Supervisor Bruce Nilsen volunteered to represent the Township on this committee.

Supervisor Leroy Schommer had requested that in his absence, the board go on record with Commissioner Vogel as being concerned with certain safety issues on County Road 8. Commissioner Vogel suggested that the Township write a letter to County Public Works Director Vermillion and also County Highway Engineer Mitch Rasmussen noting these concerns and requesting a possible corridor study.

Agenda Item # 3 – Engineers Report

Jeff Elliott, Township Engineer, presented the following items:

1) Letter of Credit reductions for The Territory

Following a discussion of Engineer Elliot’s analysis, Supervisor Bruce Nilsen made a motion to accept the recommendation as presented to reduce the Letter of Credit amounts on all Territory projects, Supervisor Dan Casey offered a second, all in favor, motion carried 2 – 0.

2) Letter of Credit Reduction Request for Cress View Estates

Following a discussion of engineer Elliott’s analysis, Supervisor Dan Casey made a motion to accept the recommendations as presented with the understanding that it will need to be adjusted by an amount as determined by the township engineer to accommodate the storm sewer that connects to the tile line to the west. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 2 – 0.

3) Road Study

At the January meeting Engineer Elliott presented a proposal for work to be done on township roads for the upcoming construction season. The Board asked that we schedule this topic for the March 6th meeting.

Agenda Item # 4 – Other Business

1) Refund Escrow Account Balance for Fieldside Addition

In that this project is complete, Supervisor Bruce Nilsen made motion to refund the balance of the escrow account. Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0.

2) Refund Escrow Account Balance – Brookwood Hills

The township is currently holding an escrow amount that was established to insure that the curb and gutter be restored following any construction on the site. In that it has not been determined what the construction status of the site is at this time, the

Board tabled further discussion until next month pending research of condition of plat.

3) Appoint Election Judges – March 14th Township General Election

Clerk Jerry Maas presented a list of Election Judges who are trained and certified to work at the upcoming township election.

Supervisor Bruce Nilsen made a motion to accept the as presented, Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0.

4) Consider expanding polling hours for March 14th election

Clerk Jerry Maas noted that the voting hours for all other elections is 7:00 am to 8:00 pm and that it might encourage more residents to participate if we opened earlier for the Township Election also.

Supervisor Bruce Nilsen made a motion to set the hours for the election from 7:00 am to 8:00 pm. Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0

5) Set Date for Public Hearing – Stonebridge Estates CSTS Ordinance

Attorney Bob Ruppe suggested that we set this meeting for sometime in April and that we determine the exact date at the March 6th meeting. The Board agreed.

6) Set Date for Public Hearing – Monterey Heights / South Passage Ordinance Amendment

As above, Attorney Bob Ruppe suggested an April meeting with the exact date to be determined at the March 6th meeting. The Board agreed.

7) Discuss delinquent Letters of Credit – Stoneridge / South Passage

The Board requested Engineer Jeff Elliott to call the developer and attempt to resolve the current dispute over the amount of the LOC for Stoneridge. In the meantime, Supervisor Bruce Nilsen made a motion to authorize attorney Bob Ruppe to prepare draft letter to Developer. Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0.

8) Request for Project Extension - Stonebridge Estates

Minnesota Development Agency has formally requested an extension of the time limit for them to complete the Stonebridge Estates project. Supervisor Bruce Nilsen made a motion to accept this request, Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0.

9) Discuss Status of Code Enforcement efforts

1) Overnight Parking

Recently a resident inquired as to whether a sign needed to be posted in order to properly enforce this ordinance. Attorney Bob Ruppe noted that a sign was not necessary, that the ordinance was properly passed and published and can be enforced as is.

10) Establish Signature Requirements for CSTS Reports

A recent inspection of the CSTS systems in The Territory noted that the monthly reports being submitted by the Waste Water Operator were not being signed by a Township Official.

Chairman Dan Casey made a motion to authorize Clerk Jerry Maas to sign these documents. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 2 – 0.

11) Review 2006 Proposal from Bryan Rock

Our current supplier of Limestone has submitted a proposal for prices for 2006 at \$13.87 per ton. Supervisor Bruce Nilsen made a motion to accept this proposal. Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0...

12) Review Proposal for 2006 Park Maintenance – Dennis Karow

Our current sub-contractor, Dennis Karow submitted a proposal to mow the four township parks for \$270 per park per time. It was noted that Mr. Karow has performed his duties very well in the past. Supervisor Bruce Nilsen made a motion to accept this current proposal, Chairman Dan Casey offered a second, all in favor, motion carried 2 – 0.

13) Discuss “No Motorized Vehicle” signs in Parks

It was observed that a sign prohibiting Motorized vehicles has been installed in the park in Casey’s Addition, but that other parks do not have these signs at the present time. The board requested Supervisor Leroy Schommer insure that the proper number of signs are installed in each park.

Review and Pay Bills

The Town Board approved the following claims for payment:

1/10/2006	2910	Intergra Telecom	Phone Service	\$	356.76
1/10/2006	2911	MVEC	Lift Station-MH/SP	\$	43.37
1/10/2006	2912	MVEC	Lift Station-MH/SP	\$	43.37
1/10/2006	2913	MVEC	Town Hall Electricity	\$	53.20
1/10/2006	2914	ECM Publishers	Lakeville Legal Advertising	\$	154.53
1/10/2006	2915	SW Suburban Publishing	Prior Lake Legal Advertising	\$	180.68
1/10/2006	2916	Minnesota Revenue	Payroll Taxes	\$	271.56
1/17/2006	2917	EcoCheck	Sewer Services - December	\$	7,566.99
1/17/2006	2918	Bohnsack & Hennen Excavating	Culvert Repair-Casey Park	\$	4,495.50
1/17/2006	2919	Scott County Treasurer	Special Assess-Data Entry	\$	9.00
1/26/2006	2920	City of Prior Lake	Balance 1st Half Fire Contract	\$	226.50
2/6/2006	2921	NW Associated Consulting	Planning Consulting	\$	1,203.85
2/6/2006	2922	Anchor Bank	Withholding Taxes	\$	1,046.39
2/6/2006	2923	Bryan Rock	Limestone	\$	1,998.43
2/6/2006	2924	Bridget Chard	Consulting Services	\$	891.92
2/6/2006	2925	SW Suburban Publishing	Legal Advertising-Prior Lake	\$	189.92
2/6/2006	2926	ECM Publishing	Legal Advertising-Lakeville	\$	175.50
2/6/2006	2927	Jerry Maas	Expense Reimbursement	\$	275.21
2/6/2006	2928	Northwest Assoc. Consulting	Planning Consulting	\$	631.00
2/6/2006	2929	Couri, Macarthur & Ruppe	January Legal Fees	\$	5,126.25
2/6/2006	2930	Art Johnson Trucking	January Road Maint	\$	7,499.60
2/6/2006	2931	Eide Bailly Ltd	Progress Payment- 2005 Audit	\$	1,500.00
2/6/2006	2932	Edw Kraemer & Sons	Limestone	\$	585.66
2/6/2006	2933	4-Paws Animal Control Services	Animal Disposal	\$	65.00
2/6/2006	2934	Private Underground	Locates Services	\$	58.00
2/6/2006	2935	Scott County Treasurer	Sand/Salt - 2nd Half 2005	\$	8,424.00
2/6/2006	2936	One Call Concepts	General Locate Services	\$	5.40
2/6/2006	2937	Fahrenkamp & Cameron	Payroll Processing-Year End	\$	250.00
2/6/2006	2938	Hakanson Anderson Assoc	Engineering	\$	18,450.97
2/6/2006	2939	Xcel Energy	St Francis Street Lite	\$	12.04
2/6/2006	2940	CenterPoint Energy	Town Hall Gas	\$	215.22
2/6/2006	2941	Mitchell Husnik	Additional Refund - NPDES	\$	30.00
2/6/2006	2942	Scott Soil & Water Cons District	Sediment/Erosion Insp-Dec	\$	2,215.00

2/6/2006	2943	McWilliams & Associates	NPDES Refund	\$	1,477.00
2/6/2006	2944	Wooddale Builders	NPDES Refund	\$	1,660.00
2/6/2006	2945	Leroy Schommer	Expense Reimbursement	\$	1,528.45
2/6/2006	2946	Holly Batton	Expense Reimbursement	\$	234.40
2/6/2006	2947	Void		\$	-
2/6/2006	2948	Dan Casey	Expense Reimbursement	\$	332.80
2/6/2006	2949	Bruce Nilsen	Expense Reimbursement	\$	77.88
2/6/2006	2950	Holly Batton	Services as Treasurer	\$	1,250.47
2/6/2006	2951	Dan Casey	Services as Supervisor	\$	618.74
2/6/2006	2952	Jerry Maas	Services as Clerk	\$	2,955.20
2/6/2006	2953	Bruce Nilsen	Services as Supervisor	\$	729.56
2/6/2006	2954	Leroy Schommer	Services as Supervisor	\$	692.62

Adjourn

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion to adjourn, Chairman Dan Casey offered a second, all in favor, motion carried 2 - 0. The meeting adjourned at 11:15 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By : (s/) Dan Casey

Chairman – Board of Supervisors
Credit River Township