

Credit River Township Meeting Minutes January 3, 2006

Call to Order

Chairman Dan Casey called the meeting to order at 7:04 pm

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Clerk Jerry Maas, Township Engineer Jeff Elliott, Consultant Bridget Chard

Minutes of the previous meeting:

Chairman Dan Casey called for Clerk Maas to read the draft minutes of the December 5, 2005 meeting.

Supervisor Leroy Schommer offered a motion to accept the minutes as read. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Treasurers Report:

Treasurer Holly Batton submitted a copy of the treasurers report prior to the meeting..

Supervisor Leroy Schommer made a motion to accept the Treasurer's report as presented. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Agenda Items

Sheriff's Report

Deputy Nick Adler presented the monthly report. There were 114 incidents for the month of December.

Resident's Group Report

No report this evening

Open Forum

- 1) Greg Brown noted that a cougar was spotted in his backyard recently. He suggested that we post it on the township website.
- 2) Jacob Fick, Laurent Development, asked about the policy of not reducing the Letter of Credit for the Territory for the work related to the Community Sewage Treatment System (CSTS). His position is that they have spent a considerable amount of money with the township for inspection of the installation and that this "installation portion" of the project ought to be reduced.

He noted that they do have an obligation to provide a 2 year warranty once the Township assumes responsibility for operation.

The board asked Jeff Elliott to provide a more detailed breakdown of the CSTS costs with a view toward granting a reduction in those areas where the risk is less.

Chairman Dan Casey also suggested that a site visit by the board might be in order along with the operator (EcoCheck) and the Township Engineer. It is his feeling that this might provide the Board with a higher comfort level.

In view of the fact that it was time to convene the Public Hearing that had been continued at the previous meeting, Supervisor Bruce Nilsen made a motion to recess

the regular meeting. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

The regular meeting was recessed.

Agenda Item # 1 – Continue Public Hearing – Territory CSTS Ordinance

Chairman Dan Casey re-opened the Public Hearing.

Consultant Bridget Chard noted that the staff had earlier prepared a memo regarding the iron filtration question. Engineer Jeff Elliot reviewed this memo with the board. In summary, it was recommended that water softeners would be allowed to be hooked up to the CSTS system while Iron filtration systems would not be allowed. He further noted that iron filtration systems would be allowed as long as the outflow be designed to go to an alternate collection system or that the system classed as a non-backwash system.

Resident Al Aspengren asked about the possibility of putting filtration systems on the water supply to reduce iron content. Chairman Dan Casey noted that Stonebridge Estates will be doing this, however, the Territory project will not. In that the community water system is not owned or operated by the township, this will be up to the individual projects

Matt Goldstein, a representative of Lundgren Bros Builders complimented the board for its foresight in constantly addressing these issues to the benefit of the new homeowners

Supervisor Bruce Nilsen noted that he was very concerned that this topic be taken seriously with a view to preserving the integrity of the entire system.

Scott County Community Development Director Mike Sobota, attending the meeting on another matter will investigate whether the county requires a permit to install an iron filtration system.

Supervisor Bruce Nilsen made a motion to adopt the language of the recommended modification presented by Bridget Chard with the provision that the language covering the alternate design be inserted. Supervisor Leroy Schommer offered a second, all in favor motion carried 3 – 0.

Supervisor Leroy Schommer made a motion to adopt the ordinance 2006-01 with the new language, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3–0.

Supervisor Leroy Schommer made a motion to Adjourn the Public Hearing, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Agenda Item # 2 – Michael Sobota / Gary Berg – Scott County Community Development – Discuss Joint Planning / Partnerships Activities - 2006

Gary Berg, new Planning Manager for Scott County noted that the Townships and the County act in consort on a continuing basis on a variety of issues. While the county has primary responsibility for land use decisions, input from the Townships is of paramount importance.

The upcoming “Visioning Process” as it relates to the preparations for developing the 2030 Comprehensive Plan is an example of this cooperative effort.

Mr. Berg noted that Credit River is a leader in reviewing projects through the Development Review Process (DRT) and commended Engineer Jeff Elliott for his work on the current projects.

Scott County Community Development Director Mike Sobota discussed Watershed Management issues. He pointed out that 2006 has been targeted as the date to complete local water management plans. Mr. Sobota noted that we are the owner of the drainage and utility easements in the Townships and as such it is important to continue to review the new developments with an eye for these concerns.

Agenda Item # 3 – Engineer Report

Jeff Elliott, Township Engineer, presented the following items:

1) Township Engineering Manual – Review Final Draft

Engineer Jeff Elliott noted that while this manual is considered a “Final Draft” changes will still be forthcoming as we work with the developers on the details of its requirements.

After a brief discussion, Supervisor Bruce Nilsen made a motion to adopt this manual as presented and suggested we call it Released Revision A. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

2) Draft 2006 Road Maintenance Proposal.

In presenting a copy of this proposal Engineer Elliott noted that we have 40 plus miles of paved township road that has been recently inventoried and rated as to condition.

Engineer Elliott requested that the board study this proposal with a view to discussing in greater detail next month.

Agenda Item # 4 – Other Business

1 Review and Approve 2006 Meeting Schedule

Clerk Jerry Maas presented the planned meeting schedule for the upcoming year. Supervisor Leroy Schommer made a motion to adopt, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0. Clerk Maas will publish in the local newspapers.

2 Adopt NIMS Resolutions for Emergency Management

Clerk Jerry Maas explained that in order to be eligible for Federal Disaster Relief Funds, it would be necessary for each local government entity to pass resolutions related to the National Incident Management System (NIMS).

Following a brief discussion, Supervisor Leroy Schommer made a motion to adopt Resolution 2006-01 entitled “Designation of the National Incident Management System as the Basis for All Incident Management in Credit River Township”; Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Clerk Jerry Maas presented Resolution 2006-02 entitled “Promoting the Use of Intra-State Mutual Aid Agreements” to the Board for consideration.

Supervisor Dan Casey made a motion to adopt Resolution 2006-02, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

3 Discuss Mailbox Replacement Policy – Consider increasing replacement cost allowed

In view of inflationary trends, it has been suggested that the township increase the amount of money it will pay to replace a damaged mailbox caused by snowplowing activities from \$40 to \$50.

Supervisor Leroy Schommer made a motion to increase the amount to \$50. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

4. Discuss Drainage Problems – Legends Golf Course / Verna Lane Property

Mr. and Mrs. Edward Heier, new residents on Verna Lane have experienced some high water flows that after discussions with neighbors, they are concluding that this is a result of the Legends development.

Chairman Dan Casey inquired whether or not this drainage issue was disclosed in the purchase agreement the Heiers had with the previous homeowner and he feels strongly that they should have in fact made the Heiers aware of this problem

In that potential solutions might in fact cause problems to the storm-water management system downstream, Supervisor Bruce Nilsen made a motion to authorize the expenditure of up to \$2000 of Township funds for engineer Jeff Elliott to review the problem and develop a satisfactory solution.

Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

5. Discuss Met Council Land Use Map Review

Clerk Jerry Maas presented a letter he had received from the Met Council that designated a current use for all parcels of land within the township. The Met Council is requesting that we review this map for accuracy and return it to them by January 30, 2006.

In that the county has ultimate land use authority, it was suggested that a meeting be set up with the county planning department to review this map.

6. Review and Approve Scott County Election Equipment Plan / Cost Allocation Agreement

Clerk Jerry Maas noted that recent election law changes has necessitated the procurement of additional equipment to enable handicapped voters to more actively and fairly participate in all elections. The federal government is funding the bulk of the expense and it is necessary for the township to enter into an agreement with Scott County as to how these funds are to be spent. Clerk Maas presented a copy of the agreement for the board to consider.

Supervisor Leroy Schommer made a motion to enter into the agreement, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

7 Town Hall Remodeling Update

Supervisor Leroy Schommer discussed progress and mentioned that he and Skip Fredrickson will be meeting shortly to discuss the exterior changes.

8. Discuss Copier Requirements

Our engineering consultants, Hakanson and Anderson had an extra copier and they are temporarily loaning this unit to us to satisfy our immediate needs.

Review and Pay Bills

The Town Board approved the following claims for payment:

12/8/2005	2868	New Market Bank	Loan Payment	\$ 14,429.30
12/13/2005	2869	Integra Telecom	Phone Service	\$ 359.42
12/13/2005	2870	Edw Kraemer & Son	Limestone	\$ 276.83
12/13/2005	2871	Scott County Treasurer	TNT Allocation	\$ 457.89
12/13/2005	2872	Anchor Bank	Withholding Taxes	\$ 1,004.23
1/3/2006	2873	Emmanual Sowah	NPDES/Culvert Refund	\$ 2,049.00
1/3/2006	2874	Rongitsch Homes	NPDES Refund	\$ 1,557.25
1/3/2006	2875	Metro Classic Homes	NPDES Refund	\$ 3,320.50
1/3/2006	2876	Wooddale Builders	NPDES Refund	\$ 1,402.00
1/3/2006	2877	Julie Stuke	NPDES Refund	\$ 1,700.00
1/3/2006	2878	Mitchell Huisnick	NPDES Refund	\$ 1,790.00
1/3/2006	2879	Millerville Inc	NPDES Refund	\$ 1,399.00
1/3/2006	2880	Mark Frampton	NPDES Refund	\$ 1,430.25
1/3/2006	2881	Swedlund Services	Pumping Services - MH/SP	\$ 441.90
1/3/2006	2882	Bohnsack & Hennen Excavating	Ditch Repairs	\$ 2,275.00

1/3/2006	2883	DB Services	Franciscan Retreat Cleanup	\$	425.00
1/3/2006	2884	Art Johnson Trucking	Blade/Sand/Plow Roads	\$	12,356.72
1/3/2006	2885	Jerry Maas	Reimburse Expenses	\$	380.99
1/3/2006	2886	Xcel Energy	St Francis Street Lite	\$	11.76
1/3/2006	2887	Scott County Treasurer	Fee for Consulting-Mankato State	\$	677.00
1/3/2006	2888	Couri, Macarthur & Ruppe	Legal Work	\$	4,687.50
1/3/2006	2889	CenterPoint Energy	Town Hall Gas	\$	182.81
1/3/2006	2890	Millerville Inc	Escrow Account Refund	\$	14.90
1/3/2006	2891	Hakanson Anderson Assoc	Engineering	\$	29,913.96
1/3/2006	2892	Bryan Rock	Limestone	\$	574.18
1/3/2006	2893	Private Underground	Locate Services - MH/SP Project	\$	87.00
1/3/2006	2894	Tom Mihm	Culvert/Access Refund	\$	300.00
1/3/2006	2895	Holly Batton	Expense Reimbursement	\$	58.57
1/3/2006	2896	Leroy Schommer	Expense Reimbursement	\$	77.88
1/3/2006	2897	Dan Casey	Expense Reimbursement	\$	99.20
1/3/2006	2898	Bruce Nilsen	Expense Reimbursement	\$	50.00
1/3/2006	2899	One Call Concepts	General Locate Services	\$	24.30
1/3/2006	2900	Holly Batton	Services as Treasurer	\$	991.73
1/3/2006	2901	Dan Casey	Services as Supervisor	\$	711.09
1/3/2006	2902	Jerry Maas	Services as Clerk	\$	2,955.20
1/3/2006	2903	Bruce Nilsen	Services as Supervisor	\$	563.33
1/3/2006	2904	Leroy Schommer	Services as Supervisor	\$	591.04
1/4/2006	2905	Jerry Lindholm	Replace Mailbox	\$	50.00
1/4/2006	2906	Bridget Chard	November/December Consulting	\$	2,077.24
1/4/2006	2907	City of Prior Lake	First Half Fire Protection	\$	60,441.00
1/4/2006	2908	Scott Soil & Water Cons District	Sediment and Erosion Insp-Nov	\$	4,245.00
1/6/2006	2909	Bruce Nilsen	Services as Supervisor	\$	110.82
1/10/2006	2910	Integra Telecom	Phone Service	\$	356.76
1/10/2006	2911	MVEC	Lift Station-MH/SP	\$	43.37
1/10/2006	2912	MVEC	Lift Station-MH/SP	\$	43.37
1/10/2006	2913	MVEC	Town Hall Electricity	\$	53.20
1/10/2006	2914	ECM Publishers	Lakeville Legal Advertising	\$	154.53
1/10/2006	2915	SW Suburban Publishing	Prior Lake Legal Advertising	\$	180.68
1/10/2006	2916	Minnesota Revenue	Payroll Taxes	\$	271.56
1/17/2006	2917	EcoCheck	Sewer Services - December	\$	7,566.99
1/17/2006	2918	Bohnsack & Hennen Excavating	Culvert Repl - Casey Park	\$	4,495.50
1/17/2006	2919	Scott County Treasurer	Special Assessment-Data Entry	\$	9.00
1/26/2006	2920	City of Prior Lake	Balance 1st Half Fire Contract	\$	226.50

Adjourn

There being no further business before the Town Board, Supervisor Leroy Schommer made a motion to adjourn, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 -0. The meeting adjourned at 11:04 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By : (s/) Dan Casey

Chairman – Board of Supervisors
Credit River Township