

Credit River Township Monthly Meeting Minutes April 4, 2005

Call to Order

Chairman Dan Casey called the meeting to order at 7:04

Members Present:

Vice Chairman Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Clerk Jerry Maas, Treasurer Holly Batton, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott, Township Planning Consultant Bob Kirmis

Minutes of Previous Meeting

Clerk Jerry Maas read the minutes from the March 7, 2005 meeting. Supervisor Bruce Nilsen made a motion to accept the minutes as read. Supervisor Leroy Schommer offered a second. All in favor, motion carried 2 – 0. (Casey Abstain)

Treasurers Report

Treasurer Holly Batton presented the Treasurers Report for March. Supervisor Leroy Schommer made a motion to accept the report as presented. Supervisor Bruce Nilsen offered a second. All in favor, motion carried 3 – 0.

Sheriffs Report

No Report this month

Residents Group Report

Tim Bendel from the Citizen's Advisory Group (CAG) reported that the group is following up on the recent Scott County Survey. He noted that 73 residents had responded from Credit River Township. He also noted that at the recent annual meeting several residents had expressed a concern over the lack of a well defined Park Plan and that the group would be placing special emphasis on parks and trails and helping the township develop a Park Plan. The next meeting for the CAG is scheduled for 4/19/05.

Open Forum

- 1) Bud and Joyce Borglund residents of Murphy Lakes Blvd. asked about procedures for obtaining a conditional use permit (CUP) for a dog kennel. They plan on scheduling a county Development Review Team (DRT) meeting and then intend on making an appearance before the town board.
- 2) Don Knauf 20701 Huntington Way asked about current status of the Coles Landing project and specifically about the Wetland Impacts. He noted that a recent letter had been received from the Army Corps of Engineers indicating that they had not received a copy of the County Wetland Delineation Report and that they are claiming authority over the area and are not recognizing the validity of the current report.

Mr. Knauf also noted that the applicant had improperly filled a wetland when he constructed a driveway on the property within the last couple of years and had also failed to obtain a permit for this project. Supervisor Leroy Schommer noted that Mr. Knauf should work with Scott Soil and Water to pursue the issue of the Wetland being filled.

- 3) John O'Keefe also noted that at the Annual Meeting the residents discussed the condition of the parks, specifically the maintenance of the equipment. He is hoping that this will be addressed by the town board in the near future.

Chairman Casey noted that because of liability issues, total removal of the equipment is being discussed. As regards the problem with the grass being torn up, he noted that Scottview residents themselves are the major violators due to ATV activity in the park.

Bruce Nilsen noted that at the Annual Meeting it was decided that we needed to know what type of equipment is desired and Mr. O'Keefe noted that they intend to do a survey.

Holly Batton asked that Bob Kirmis discuss his proposal for a park plan for the Township. Mr. Kirmis noted that his firm had not yet been given formal direction by the Town Board to pursue such a plan, but suggested that the topic be scheduled as an agenda item in the near future.

Mr. O'Keefe also noted that the Scottview residents had noticed a significant degrading of the snow plowing service this past winter. There were several instances of poor service and late service. The board agreed to discuss this at some future meeting prior to next year's snow season.

Agenda Item # 1 Paul Heuer / Jacob Fick – Laurent Development - Request Recommendation for Final Plat Approval – Territory 4th Addition

Paul Heuer and Jacob Fick from Laurent Development appeared to request a recommendation for Final Plat Approval for the Territory 4th Addition.

Mr. Fick noted that the 4th Addition consists of 32 lots on approximately 58 acres. Like the previous projects, this addition is an OSD design with a Community Sewer Treatment System and Community Well system. Attorney Bob Ruppe noted that he had just received a draft developer's agreement and didn't see any apparent issues at this time. He suggested that if the board intends to approve this project that they do so subject to the completion of a Developer's Agreement approved by the Township Attorney.

Resident Al Aspengren asked if information is available as to the status of The Territory project through the first three additions. Mr. Fick noted that all of the current home sites are models so far. No sales have been finalized, but five lots have been reserved.

Engineer Jeff Elliott noted that he had reviewed the plat and found some items that needed to be addressed. He indicated that all of these had since been addressed.

Supervisor Bruce Nilsen asked if the roads will be constructed with the 24 inch sand base and it was noted that they would be.

Supervisor Nilsen made a motion to approve the developer's agreement subject to attorney review and approval. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

The board took no further action regarding approval of this project but will await further review and be prepared to make a recommendation at the Scott County Planning Advisory meeting.

Agenda Item # 2 Michael Hallblade - Request Recommendation for Final Plat Approval – Stonegate – 11 lots off 195th Street and Judicial Road.

Developer Michael Hallblade appeared to ask for recommendation for Final Plat Approval for his Stonegate project.

Chairman Dan Casey asked if the drainage issue had been addressed. Both Mr. Hallblade and Township Engineer Jeff Elliott noted that it had been taken care of.

Resident Al Aspengren noted that at a previous meeting, not only had the drainage been mentioned, but it had also been observed that the main north-south road in the project exited on a curve which wasn't considered to be safe. In addition, he also was concerned about the total traffic impact this project would cause on the neighborhood, specifically Judicial Road.

Mr. Hallblade explained that the exit on 195th Street meets county standards and that the traffic impact should not be an issue. Chairman Dan Casey corroborated and noted that he was aware of a traffic study completed in 2002 that indicated Judicial Road was supporting 1200 trips per day at that time.

Resident Corey Glab asked about covenants regarding the use of water in the project. Mr. Hallblade noted that he was not aware of any such requirements

Supervisor Leroy Schommer made a motion to approve the Developers Agreement for Stonegate subject to review and acceptance by the township attorney. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

The Board took no action on the recommendation, but will be prepared to make a recommendation at the County Planning Commission meeting.

Agenda Item # 3 Tim Arvidson – Request Recommendation for Preliminary Plat Approval – Scottsview Acres – 5 Lots off Edgewood Lane

Tim Arvidson, representing Bakken Development, appeared to present this project. He noted that it will consist of five new lots and one existing lot on 19.86 acres. Plans call for Edgewood Lane to be extended to the North.

Resident Joe Miller asked about construction traffic and noted that 15 small children reside on the street. He asked that signage be placed to control speed limits during the construction period. He also asked that when the existing cul-de-sac is removed, that the right of way, driveways, invisible fences and irrigation systems be restored.

Mr. Ruppe noted that temporary easements are typically obtained by the Developer that serve as a contract to insure that this type of work will be done properly. He also noted that he will try to incorporate some of the common requirements in the Developer's Agreement.

With regard to the speed limits, Chairman Dan Casey noted that this isn't in our control, but we will try to work out some sort of signage that we can legally place.

Resident Corey Glab expressed a concern about erosion controls during construction because it was a problem several years ago. Chairman Dan Casey noted that new NPDES requirements now address these concerns very adequately.

Mark Batton, President of the Scottsview Estates Homeowners Association, noted the proximity of the project to Scottsview Estates. He pointed out that in fact it would be necessary to drive through Scottsview Estates to access the Development and asked if street lights could be added that would maintain the appearance of the area. He also noted that the name is very similar and felt that the project is "trading off" the good reputation established by Scottsview Estates. He further noted that the covenants are rigid in Scottsview Estates and would hate to see adjacent property developed that would not be compatible.

In view of these comments, it was suggested that the Developer consider changing the name to Scottsview Estates and potentially joining the Scottsview Estates Homeowners Association.

The Board took no action but will be prepared to make a recommendation at the County Planning Commission meeting.

Agenda Item # 4 Verizon Communications – Request Approval of CUP Amendment to construct a fiberboard shelter building

Engineer Jeff Elliott reviewed the information prepared by Scott County and concurs with the staff report. He recommends that the Town Board approve the request.

Leroy Schommer noted that the original installation in terms of landscaping leaves a lot to be desired.

The Board took no action but will be prepared to make a recommendation at the County Planning Commission meeting.

Agenda Item # 5 Discuss proposed township procedure for processing future development applications.

Township planner, Bob Kirmis presented a proposed procedure to review new project applications as they come forward in the future.

Attorney Bob Ruppe noted that communication between the various functions is critical and feels that this procedure will assist in this process.

Supervisor Bruce Nilsen made a motion to direct Planner Bob Kirmis to coordinate Credit River Township planning activities with Scott County planning department. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Attorney Bob Ruppe suggested a workshop meeting be set up in the near future to discuss this process more in detail and suggested that we might in fact want to consider continuing this meeting to a future date.

Agenda Item # 6 - Discuss proposed Township soliciting ordinance

Attorney Bob Ruppe noted that he prepared and distributed an ordinance several months ago regarding this topic. He also called attention to another ordinance regarding township nuisances and wondered if this might in fact cover the needs.

Chairman Dan Casey asked if signage denoting the existence of this ordinance would be required. Attorney Ruppe indicated that it was his opinion that it would not be required, but it might be beneficial if posted. He also suggested that individual signs on those specific developments encountering the problem might be advantageous.

As with all ordinances of this type, Attorney Ruppe expressed a concern about the ability of the Township to enforce its requirements.

The Board directed Attorney Ruppe to review the proposed ordinance with the County Sheriff and advise the Town Board as to a course of action in the future

Agenda Item # 7 - Other Business

1) Discuss Proposed Town Hall parking lot improvements

Ted Kowalski and Gary Tupy of On Site Marketing presented a plan for improving the Town Hall parking lot as a part of the adjacent Crest View development. They submitted a cost estimate to the township.

Supervisor Bruce Nilsen made a motion, seconded by Leroy Schommer to authorize Township Attorney Bob Ruppe to draft a contract with the developer regarding paving of township parking lot. All in favor, motion carried 3 – 0.

2) Engineers Report

a) 170th Street Speed Limit signs

Engineer Jeff Elliott presented an update on this project. Supervisor Leroy Schommer made a motion to approve the proposed sign placement with an addition to add a “STOP AHEAD” sign. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

b) Pebble Brook Drive and 170th Street Culvert Repair

Engineer Jeff Elliott presented a design to fix the culvert at this intersection. The board reviewed and agreed with the proposal.

c) Upgrades of Existing CSTS Systems

After a discussion of the deficiencies, Supervisor Bruce Nilsen made a motion to authorize EcoCheck to upgrade those systems in need of modifications
Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.
It was noted that we will have to discuss the eventual source of the funds at a later meeting.

3) Attorney Report

a) Pumping Proposals

Attorney Bob Ruppe presented a proposed Request for Pumping Proposal for CSTS districts that Bridget Chard prepared. Supervisor Bruce Nilsen made a motion to authorize Bridget Chard to mail this request out. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

b) Engineer Appointment

Supervisor Bruce Nilsen made a motion to waive the planned interview process for engineering firms and to appoint Hakanson Anderson as the official Township Engineer and also to authorize attorney Bob Ruppe to prepare a contract with Hakanson Anderson. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 -0.

c) Homeowners Package for South Passage / Monterey Heights

Attorney Ruppe reported that this manual is now available for distribution. Clerk Jerry Maas will deliver and obtain signed acknowledgements of receipt.

d) Delinquencies on CSTS Bills

Treasurer Holly Batton noted that the Township is in need of a policy on delinquent payments for the CSTS payments. Treasurer Batton also presented a proposed “catch up schedule” to insure collections for sewer service are billed on a month forward basis to facilitate needed cash flow. The board unanimously approved this proposal.

e) Contract with Service Provider

The Board authorized Bob Ruppe to develop a contract with EcoCheck for Sewer Operation and Maintenance.

f) Continue Meeting Date for Review of Operating Procedures

As noted previously, Township Staff has prepared a proposed operating procedure for processing future applications for development. In view of the hour, Supervisor Bruce Nilsen made a motion to continue this meeting to Wednesday, April 20th at the Town Hall at 5:00 pm at which time this topic will be reviewed in detail. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

4) Township Annual Reorganization

a) Appoint Chairman / Vice Chairman

Supervisor Bruce Nilsen made a motion to appoint Supervisor Dan Casey to the position of Board Chairman. Supervisor Leroy Schommer seconded, all in favor, motion carried 3 - 0

Supervisor Bruce Nilsen made a motion to appoint Supervisor Leroy Schommer to the position of Vice-Chairman. Supervisor Dan Casey offered a second, all in favor, motion carried 3 - 0

b) Publication of Meeting Notices and Schedule

Supervisor Bruce Nilsen made a motion to publish our regular meeting schedule along with a notice that the Board regularly attends the monthly Scott County

Planning Advisory Commission Meeting on the second Monday of each month. Supervisor Leroy Schommer offered a second. All in favor, motion carried 3 – 0.

Supervisor Leroy Schommer made a motion to continue to use the Prior Lake American as the official legal publishing vehicle for the Township with secondary notices being published in the Lakeville Life and Times. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

c) Repository for Township Funds

Supervisor Leroy Schommer made a motion to continue using the Anchor Bank in Lakeville as the repository for Township funds. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

d) Mileage Rates

Chairman Dan Casey made a motion to set the mileage rate for travel on Township business at \$0.41 per mile. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

e) Salaries

1) Supervisors

Chairman Dan Casey made a motion to set Supervisor salaries at \$450.00 with a monthly cell phone allowance of \$50.00. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

2) Treasurer

Supervisor Bruce Nilsen made a motion to set the Treasurers salary at \$22.50 per hour. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0

3) Clerk

Chairman Dan Casey made a motion to set the Clerks salary at \$3200 per month, with a monthly gas allowance at \$110.00, a cell phone allowance of \$70.00 per month and a high speed internet allowance of \$45.00 per month. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0

4) Meeting Rate

Supervisor Bruce Nilsen made a motion to set the monthly meeting rate at \$100 per meeting and the rate for all other meetings at \$60.00. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

f) Specific Responsibilities

The Supervisors felt that each shares equal responsibilities for parks, roads and the town hall.

Supervisor Bruce Nilsen made a motion to appoint Supervisor Leroy Schommer as Chief Weed Inspector. Chairman Dan Casey offered a second, all in favor motion carried 3 – 0.

g) Labor Rates

1) Man with a Truck

Supervisor Leroy Schommer made a motion to set the rate for a man in a truck performing Township duties at \$ 30.00 per hour. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0

2) All Other Rates

Supervisor Leroy Schommer made a motion to set rates for all other tasks at \$ 20.00 per hour. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0

3) Election Judges

Supervisor Bruce Nilsen made a motion to set the rates for election judges at \$12.00 per hour. Chairman Dan Casey offered a second, all in favor, motion carried 3 – 0.

h) Insurance Benefits

Supervisor Bruce Nilsen made a motion to continue the Township Insurance rates at the same level as in the past, Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

i) Posting Sites

Supervisor Bruce Nilsen made a motion to post all official Township Notices on the Town Hall Posting Board located in the front parking lot. Chairman Dan Casey offered a second, all in favor, motion carried 3 - 0

Review and Pay Bills

The Town Board approved the following claims for payment:

3/15/2005	2439	Void		\$	-
3/15/2005	2440	Void		\$	-
3/15/2005	2441	Void		\$	-
3/15/2005	2442	MVEC	Joint Lift Station	\$	39.32
3/15/2005	2443	Postmaster	Annual PO Box Rental	\$	66.00
3/15/2005	2444	Integra Communications	Phone Bill	\$	310.13
3/17/2005	2445	Collins Tree Service	Tree Trimming	\$	6,363.38
3/31/2005	2446	CenterPoint Energy	Town Hall Gas Bill	\$	119.79
4/4/2005	2447	Anchor Bank	March Withholding	\$	835.42
4/4/2005	2448	Minnesota Valley Electric	SP/MH Joint Lift Station	\$	42.56
4/4/2005	2449	ECM Publishers	Legal Advertising-Lakeville	\$	82.18
4/4/2005	2450	Eide Bailly	Progress Payment-Audit 2004	\$	3,900.00
4/4/2005	2451	MVEC	Town Hall Electric Bill	\$	27.00
4/4/2005	2452	Jerry Maas	Expenses	\$	259.36
4/4/2005	2453	Wooddale Builders	Culvert Deposit Refund	\$	300.00
4/4/2005	2454	Jerald Mortenson	Election Judge	\$	66.00
4/4/2005	2455	Robert Dahl	Election Judge	\$	66.00
4/4/2005	2456	Val Zweber	Election Judge	\$	78.00
4/4/2005	2457	Ginny Dahl	Election Judge	\$	78.00
4/4/2005	2458	Daralene Lein	Election Judge	\$	126.00
4/4/2005	2459	Roberta Masters	Election Judge	\$	60.00
4/4/2005	2460	John O'Keefe	Moderator Fee	\$	60.00
4/4/2005	2461	The Legends	Annual Meeting Room Charge	\$	50.00
4/4/2005	2462	Victor Lundeen Co.	Check Blanks	\$	174.79
4/4/2005	2463	Minnesota Benefit Assn	Township Officers Life Insurance	\$	805.00
4/4/2005	2464	Goliath Hydrovac	Culvert Thawing	\$	675.00
4/4/2005	2465	Xcel Energy	St Francis Street Light	\$	11.32
4/4/2005	2466	Tupy & Kubes Tree Service	Tree Trimming	\$	445.00
4/4/2005	2467	Holly Batton	Expenses	\$	151.85
4/4/2005	2468	Holly Batton	Services as Treasurer	\$	978.91
4/4/2005	2469	Dan Casey	Services as Supervisor	\$	452.51
4/4/2005	2470	Jerald R Maas	Services as Clerk	\$	2,661.53

4/4/2005	2471	Bruce Nilsen	Services as Supervisor	\$	563.33
4/4/2005	2472	Leroy Schommer	Services as Supervisor	\$	286.28

Continue

Supervisor Bruce Nilsen made a motion to continue the meeting until Wednesday, April 20, 2005 at 5:00 at the Town Hall. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3-0. The meeting was continued at 1:50 am

Re-Convene Meeting - Wednesday, April 20th.

Chairman Dan Casey re-convened the meeting to order at 5:00 pm

Members Present

Chairman Dan Casey, Supervisor Bruce Nilsen, Supervisor Leroy Schommer

Others Present

Clerk Jerry Maas, Treasurer Holly Batton, Township Engineer Jeff Elliott, Township Attorney Bob Ruppe

Agenda Item: Doug Schoenecker – Scott Soil and Water

At the request of Supervisor Bruce Nilsen, Doug Schoenecker of the Scott Soil and Water Conservation District appeared to present an overview of the current erosion and inspection procedures in the Township.

Mr. Schoenecker was accompanied by Cary Mattison, also of the Scott Soil and Water Conservation District.

Mr. Schoenecker noted that they have been doing inspections once per week. If violations are found, a "Notice of Violation" is sent to the builder. If during the second inspection the following week, the violation has not been corrected, a "Letter of Warning" is sent out. If there still is no response, Clerk Jerry Maas is notified and a phone call is made to the builder asking for compliance. So far this has been working quite successfully. On only a few occasions has it been necessary to ask that the County Inspectors issue a Stop Work Order.

Supervisor Bruce Nilsen asked if they are inspecting after rainfalls. The answer is not at the present time.

The Board requested Scott Soil and Water to provide instructions for a satisfactory rock entry driveway which will be supplied with each building permit. In addition, Scott Soil was asked to develop a letter which will be sent to the builders and developers and Scott County Building Inspections so specifying. A note needs to be included regarding vacant lots also. The lack of a rock entry driveway will now be a cause for immediate project shut down. In the case of all other violations, a 48 hour requirement to correct will be the policy. The "Notice of Violation" will be dropped.

Scott Soil and Water will change their inspection schedule to Monday and Thursday. This will facilitate faster follow-up inspections on violations

Attorney Ruppe suggested that we investigate the enforcement ramifications and that he review the NPDES program

Treasurer Holly Batton asked Mr. Schoenecker about billing for projects for which we haven't collected escrow funds. Attorney Ruppe noted that the property owner needs to take responsibility for all inspections prior to building permits being issued.

It was noted that a credit might be due from Scott Soil for properties previously inspected for which no escrow has been established.

It was also noted that in cases where the lot has violations, the charges will be accumulated and charged when the permit is applied for.

There will be no change in the handling of development inspections.

Agenda Item: Robert Beil, Private Underground – Discuss Underground Utility Locate Program

Engineer Jeff Elliott noted that effective April 11th, our former locate company is no longer performing these services for the Township. A new vendor, Private Underground, will now be performing these services for us. He introduced Bob Beil of Private Underground and welcomed questions.

Mr. Beil provided examples of work tickets that they provide. He noted that they guarantee the accuracy of the locates to within 2 feet.

Attorney Ruppe will review the letter from One Call for content.

Private Underground will send us a bill for the locates. The Township will rebill the homeowner and add an administrative fee.

Agenda Item: Rock Hauling Bids

The Township received 2 bids for Rock Hauling Services for 2005. The following bids were noted:

Malecha Trucking, Montgomery, Minnesota, \$2.35 per ton from Kraemer in Burnsville

Klingberg Trucking, Jordan, Minnesota, \$2.55 per ton from Kraemer in Burnsville

Past service history by Malecha Trucking was discussed and it was determined to not be satisfactory. The driver got lost on one occasion and loads were dumped at incorrect addresses. As a result, Supervisor Leroy Schommer made a motion to accept the Klingberg bid, Chairman Dan Casey offered a second, all in favor, motion carried 3 – 0.

Agenda Item: Doug Johnson – Art Johnson Trucking – Gravel Road Report

Doug Johnson, from Art Johnson Trucking, submitted a list of roads that he is recommending be graveled for 2005.

These roads are as follows:

- Dakota Ave.
- France Ave.
- LuCerne Blvd.
- Orchard Lake Road
- Flag Trail
- 204th St

In addition, the following roads are in need of ditch work and other repair to be determined by Mr., Johnson with the Board.

- LuCerne Trail
- 204th Street
- Orchard Lake Road
- Huntington Way
- Bridle Path
- Dakota Ave.

Supervisor Bruce Nilsen made a motion to gravel the roads per Mr. Johnson's recommendation. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Treasurer Holly Batton noted that we ought to review the snow plowing policy and consider paying a retainer for this service to take into account years when snowfall is minimal. It was noted that further discussion needs to take place regarding snow plowing.

Agenda Item: Laurent Development – Request reduction in LOC for Territory 2

In view of the already installed infrastructure within The Territory 2nd addition, the Developer, Laurent Development, has asked to reduce the amount of the outstanding Letter of Credit (LOC).

Engineer Jeff Elliott has reviewed this request and is recommending the LOC be reduced to \$455,908.00 including the 125 % allowance

Chairman Dan Casey made a motion to accept the engineer's recommendation. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0.

Agenda Item: Dan Kuhl – Present Petition for Road Improvement – Creekside Circle

Resident Dan Kuhl of 21591 Creekside Circle presented a petition signed by himself and another resident requesting road renovation for Creekside Circle.

Mr. Kuhl noted that they moved to their residence in 1992 and that the road was in bad shape then and it took 5 years to install some basic improvements. However, the road is now once again in bad shape.

Resident Gary Schlegal noted that in his opinion, the road was sub-standard when it was originally built and was a problem from the start. There has never been a sealer applied. They moved into their home in 1973 and he guesses that the road was constructed in 1975 or 1976.

Chairman Casey noted that the township files indicate several proposals were made in 1993 that ranged in cost from \$12,000 to \$50,000. The only improvements that were actually made at that time involved installing drain tile.

Chairman Casey stated that he is personally committed to trying to provide some improvement that would be within the means of the Township.

Supervisor Schommer made a notion to accept the withdrawal of Mr. Kuhl's petition and to make a commitment by the Township to provide some improvements that are financially reasonable. Supervisor Bruce Nilsen offered a second. All in favor, motion carried 3 - 0.

Agenda Item: Building Permit Fee Structure

Treasurer Holly Batton presented copies of the current Fee structure for Building permits within the township. The Board asked staff to prepare some proposals for the board to consider.

Agenda Item: Letter to Steven Palmer

Steven Palmer, Developer of Coles Landing, has submitted a check for \$4700 to cover his contribution to the Township Turn Lane Fund (1 lot at \$2200) and the Lot Fee (1 lot at \$2500). He is requesting a letter from the Township stating that in the event his project is not officially approved and he is unable to subdivide the parcel, that this money will be refunded.

The board approved this request and directed Clerk Jerry Maas to send Mr. Palmer a letter to this effect.

The board further specified that Mr. Palmer replenish his escrow account in the amount of \$500 to cover the cost of additional engineering work that might be incurred.

Agenda Item: Review Requirements for Swimming Pools in CSTS Developments

The Township received an application for a building permit in Monterey Heights, a CSTS project and when the County Inspector arrived at the site there was some confusion as to the location permitted as well as concern that care had not been exercised regarding the tank on the site. Township staff is looking for more formal direction as to requirements that might be included for the builders of pools.

The board directed Engineer Elliott to investigate the issue and resolve problems.

Agenda Item: Progress on Park Issues

At the recent annual meeting, the residents expressed several concerns regarding the parks in the Township. There was considerable discussion about the ongoing upkeep and maintenance of the current parks, as well as some discussion regarding future plans for additional parks in the Township.

Resident Joe Skluzacek, long time resident of Credit River who was in attendance at the Annual meeting has submitted a letter to the board stating his views on the subject. A copy of this letter was provided to the Board

Attorney Ruppe noted that it was his understanding that by statute, the county is under obligation to use 75% of the funds they collect for Park Dedication fees within the Township where those fees originated. Thus there might be additional funds available to the Town for park purposes

Chairman Dan Casey suggested that the Township dispose of the current obsolete equipment. Attorney Ruppe offered to investigate how to get rid of equipment.

The Board directed Bob Kirmis to meet with the Town Board in the near future to get specifics and develop a proposal for a future park plan.

Agenda Item: Computer Equipment

Treasurer Holly Batton noted that she needs a computer to replace her laptop. The board suggested she use the extra computer that the Township already owns.

Supervisor Bruce Nilsen will look into getting a new copier that will use less expensive print cartridges.

Agenda Item: Print File Cabinet – Jay Saterbak

Resident Jay Saterbak has offered to donate a print file cabinet to the Township. Engineer Jeff Elliott is in the process of contacting Mr. Saterbak to make arrangements.

Agenda Item – Street Sweeping – Towering Oaks

Resident Al Aspengren of Towering Oaks Trail has asked that streets be swept. The board agreed to look into the need.

Agenda Item: Town Hall Remodeling

Treasurer Holly Batton has contacted Scott County and inquired as what options are available to the Township regarding the proposed remodeling project. The County indicated that it might be necessary to hire a licensed architect to do the design. She has arranged for the County Building Official to make a site inspection and make a recommendation.

In addition, Treasurer Batton has expressed a concern regarding the air quality in the building. Engineer Jeff Elliott recommended that we contact a company to test the air quality. Supervisor Bruce Nilsen made a motion accept this recommendation. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Agenda Item: Broadview Ave.

Chairman Dan Casey noted that the requested repairs to this road had not been completed to his satisfaction. In addition, it is felt that the present "No Outlet" sign needs to be moved further West. No further action taken

Review and Pay Bills

The Town Board approved the following claims for payment:

4/5/2005	2473	Art Johnson Trucking	Snow Plowing	\$	3,390.00
4/5/2005	2474	Jeff Leidner	Reimburse Culvert Maint.	\$	250.00
4/12/2005	2475	Integra Telecom	Phone Bill	\$	281.88
4/20/2005	2476	EcoCheck	Community Sewer O & M	\$	6,114.72
4/20/2005	2477	Minnesota Revenue	WQ Annual Fee-MH/SP	\$	505.00
4/20/2005	2478	Minnesota Revenue	WQ Annual Fee-Stonebridge	\$	505.00
4/20/2005	2479	Hakanson Anderson Engineering	Engineering Fees	\$	6,360.45
4/20/2005	2480	Scott Soil & Water	February NPDES Inspections	\$	3,085.00
4/20/2005	2481	NW Associated Consultants	Planning Consulting	\$	2,175.80
4/20/2005	2482	Bridget Chard	Consulting-SSD's	\$	2,021.22
4/20/2005	2483	Goliath Hydro Vac	Culvert Thawing	\$	600.00
4/20/2005	2484	Scott County Treasurer	170th St Culvert Clean	\$	637.36
4/20/2005	2485	Southwest Suburban Publishing	Legal Advertising-Prior Lake	\$	168.16
4/20/2005	2486	Scott County Twp Officers Assn	Dues/Assessment	\$	1,383.90
4/20/2005	2487	Anchor Bank	April 2005-941 Taxes	\$	818.88
4/20/2005	2488	EcoCheck	February Sewer o & M	\$	7,534.44
4/20/2005	2489	Couri Macarthur & Ruppe	Legal Services	\$	6,562.50
4/20/2005	2490	Hakanson Anderson Associates	Engineering Fees	\$	1,724.05
4/20/2005	2491	Goliath Hydro Vac	Culvert Thawing	\$	75.00
4/20/2005	2492	CenterPoint Energy	Town Hall Gas	\$	81.78
4/20/2005	2493	Xcel Energy	St Francis St Light	\$	11.27
4/20/2005	2494	Minnesota Assn of Twps	Urban Short Course Fee	\$	45.00
4/20/2005	2495	Northwest Bituminous	Street Patching	\$	5,728.00
4/20/2005	2496	Void		\$	-

Adjourn:

There being no further business before the Town Board, Supervisor Bruce Nilsen made a motion that the meeting be adjourned. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 9:25 pm

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By : (s/) Dan Casey

Chairman – Board of Supervisors
Credit River Township