

# Credit River Township Meeting Minutes August 2, 2004

## Call to Order

Chairman Dan Casey called the meeting to order at 7:03.

## Members Present:

Dan Casey, Leroy Schommer, Bruce Nilsen

## Others Present:

Clerk Jerry Maas, Treasurer Holly Batton, Tim Gillette representing Township Engineer Greg Halling, Township Attorney Bob Ruppe.

## Minutes of the previous meeting:

Minutes of the July 6<sup>th</sup> Meeting were read. Bruce Nilsen made a motion to accept the minutes as read, Leroy Schommer offered a second. Motion carried 3 – 0.

## Treasurers Report:

The Treasurer's report was read.

Leroy Schommer moved to accept the Treasurer's report as read, Bruce Nilsen offered a second, all in favor, motion carried 3-0.

## Agenda Items

### Sheriff's Report

No report this month

### Resident's Group Report

Pat Strachan representing the Citizens Advisory Group presented a quick update on the group's progress. They will be working with Scott County on a survey of the residents. This survey is scheduled to be mailed sometime in September.

### Open Forum

- 1) Jerome Roiger, resident of 170<sup>th</sup> Street voiced a concern about the excessive speed on 170<sup>th</sup> Street. He stated that he was actually hit by a vehicle this past Saturday. He noted that the speed limit signs have been stolen. The Board is in the process of ordering a speed study to arrive at the proper speed for the road.

A suggestion was made to potentially install a 3-way stop sign at John Deere Drive and 170<sup>th</sup> Street. Bob Ruppe will investigate the requirements

Another suggestion was to install 2 speed limit signs in the interim. The Board felt this was a good idea and will order 2 signs.

Another suggestion was to have a "Children at Play" sign attached.

A suggestion was to rent the county's "speed checker".

- 2) Mr. and Mrs. Michael Snyder, 21276 Monterey Ave., noted that they are not happy with the re-construction of Monterey Ave. in front of their home. They had originally planted grass to the road edge and now they have wild grasses. The grade of the slope is too high to allow mowing. The grade of the driveway is too high and it is impossible to find a flat surface to put garbage cans out for pickup.

It was felt that the Developer, Mr. William Feldman, had made commitments to restore the road ditch to its original condition.

Leroy Schommer asked if grading easements were given at the time of construction, as it was his impression that these were denied until the last minute. He also noted that during construction, the Township wanted to move the fence back and it was not allowed. This is now complicating the issue.

It is the Snyder's desire to have the road shoulders restored to what is maintainable to allow seeding and mowing.

Mike Denley, 21996 Monterey Ave. also noted that they have a similar situation.

Mr. Ruppe suggestion that the Board review the construction easement to see what requirements were mentioned. He also suggested that Greg Halling meet with the board at the site within the next 10 days to evaluate and look for satisfactory alternatives. Greg Halling to schedule a meeting next Monday.

Mr. Denley also noted erosion issues that previously existed prior to the road being constructed had improved and he wanted to note this positive point.

### **Agenda Item # 1 – Rob Brundrett – 18441 Valley Ridge Court – Request setback variance on home due to reconstruction of County Road 21 (185<sup>th</sup> Street)**

The Board received a report of the impact on the Brundrett property as a result of the reconstruction of County Road 21 and noted that a variance was certainly in order due to the fact that the non-compliance was not caused by the Brundretts

Leroy Schommer moved to give a favorable recommendation to the county to allow this variance. Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

### **Agenda Item # 2 – Timothy O'Malley – Request variance on lot without frontage to allow building a home with a driveway easement through an adjacent property**

Mr. O'Malley appeared to request a variance from the required 66' road frontage requirement to enable him to construct a home on a legal non-conforming lot.

He pointed out that he would have an easement from a neighbor to allow him to construct a driveway to the property. Dan Casey moved to give a favorable recommendation on the condition that Mr. O'Malley in fact obtains the easement. Leroy Schommer offered a second, all in favor, motion carried 3 - 0

### **Agenda Item # 3 – Dave Hetchler, On-Site Services of MN – Discuss status of Monterey Heights / South Passage Community Sewer Project**

Dave Hetchler of On-Site Services of Minnesota appeared to review this sewer project. Mr. Hetchler is responsible for inspection of the installations and maintaining this system.

He presented some information as to the number of homes under construction and the number of tanks installed.

A discussion took place on the alarm system. Currently, no alarm sounds in the residence to alert the homeowner to cut back on the operation of the sewer system. This will require that maintenance be 100% reliable or we will have a problem. It was felt that some sort of "call list" might be in order to insure that there will not be situations where failure to respond becomes an issue.

In view of the number of problems in getting the system wired properly to spec, Dan Casey suggested a call to the State Board of Electrical Inspection to report poor wiring techniques.

Bridget Chard asked if another type of panel might be easier to comply with. Mr. Hetchler felt that our current system is very simple.

In order to insure that the installation on the homesite is done properly, the board decided to recommend that the county refuse to issue Certificates of Occupancy (CO's) until the inspection has been completed to Mr. Hetchler's satisfaction.

A suggestion was made to put the instructions for installation on the website. In addition, it was thought that these ought to be provided to the homeowners in addition to the builders.

It was suggested that letters be sent to the homeowners of the 8 systems that are now occupied requesting corrective action be undertaken immediately

Bridget Chard noted that the Township is due to take the system over soon and wondered if data is available on pump purchases and warranty data. She asked Mr. Hetchler to provide her with lists of pumps for the main treatment site.

#### **Agenda Item # 4 – Discussion of Township Hall / Equipment Rental Agreement**

Bob Ruppe prepared a proposed Town Hall rental agreement based on the format provided by the Minnesota Association of Townships (MAT). In addition he is suggesting an application be submitted by those desiring to use the hall.

Leroy Schommer made a motion to adopt the new policy. Bruce Nilsen suggested that there be a \$10 application fee and a \$100 damage deposit be required. It was agreed that the Supervisors would approve all applications.

Bruce Nilsen offered a second to the motion, all in favor, motion carried 3 – 0.

From time to time the Township receives requests to use the extra chairs we own. It was felt that a formal rental agreement is in order here also to limit the Townships liability. Bob Ruppe presented a proposed agreement. Bruce Nilsen made a motion to adopt the policy. Dan Casey suggested that no fee be charged, but a \$100 damage deposit be requested.

Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

#### **Agenda Item # 5 – Discussion of Street Cleaning and Sweeping Policy**

In view of the hour, it was suggested that this discussion be tabled until the next meeting. It was noted that some changes were in order from the proposal before the Board and Bruce Nilsen will make the changes for the next discussion.

#### **Agenda Item # 6 – Other Business**

##### 1). Appoint Election Judges

Clerk Jerry Maas presented a list of individuals who would like to serve as election judges for this fall's elections. Election judge training courses will be held at Scott County during the month of August.

Dan Casey made a motion to appoint the list as presented. Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

##### 2) Apply 2<sup>nd</sup> lift of pavement to "The Legends" development

Tim Gillette reported that he was quite sure it is scheduled for the next few weeks. Leroy Schommer asked that Halling Engineering perform an inspection prior to this taking place

## Review and Pay Bills

The Town Board approved the following claims for payment:

7/9/2004	2100	Wm Mueller & Sons	Progress Pay - Paving France Blvd/Ct	\$	79,894.83
7/12/2004	2101	Art Johnson Trucking	Blade/Grade Roads-Road Repair	\$	2,821.94
7/15/2004	2102	Thatcher Engineering	Soil Testing - Town Hall	\$	790.00
7/15/2004	2103	Southwest Suburban Publishing	Legal Advertising-Prior Lake	\$	35.80
7/15/2004	2104	Integra Telecom	Phone Service	\$	294.44
7/27/2004	2105	X-Cel Energy	St Francis Light Bill	\$	11.25
7/27/2004	2106	Bridget Chard	Consulting Fees	\$	180.38
7/27/2004	2107	CenterPoint Energy	Town Hall Gas Bill	\$	9.59
7/27/2004	2108	Edw Kraemer & Sons	Gravel	\$	264.54
7/27/2004	2109	City of Lakeville	Judicial Road Maintenance	\$	3,492.27
8/2/2004	2110	Chas Cudd Co.	Refund Bldg Permit	\$	550.00
8/2/2004	2111	Chas Cudd Co.	Culvert Refunds	\$	4,200.00
8/2/2004	2112	Void	Void	\$	-
8/2/2004	2113	Couri, MacArthur & Ruppe	Legal Fees	\$	6,300.00
8/2/2004	2114	Jerry Maas	Expenses	\$	219.19
8/2/2004	2115	Eide Bailly	Prepare 2003 Auditor Report	\$	250.00
8/2/2004	2116	Art Johnson Trucking	Road Grading/Repair Work	\$	4,941.11
8/2/2004	2117	Dennis Karow	Park Lawn Care	\$	1,070.33
8/2/2004	2118	A Maas Construction	Culvert Deposit	\$	300.00
8/2/2004	2119	New Market Bank	Road Loan Payment	\$	30,021.72
8/2/2004	2120	McWilliams & Associates	Culvert Refunds	\$	3,000.00
8/2/2004	2121	S John Roach & Assoc	Legal Fees May	\$	237.50
8/2/2004	2122	Metro Prairie Homes	Driveway Deposits	\$	2,400.00
8/2/2004	2123	Prior Lake State Bank	Loan Payment	\$	18,017.29
8/2/2004	2124	Minnesota Valley Electric	Town Hall Electricity	\$	32.00
8/2/2004	2125	Minnesota Valley Electric	Lift Station - S Pass/Mont Hgts	\$	36.99
8/2/2004	2126	Holly Batton	Services as Treasurer	\$	978.91
8/2/2004	2127	Dan Casey	Services as Supervisor	\$	544.86
8/2/2004	2128	Jerald R Maas	Services as Clerk	\$	2,539.62
8/2/2004	2129	Bruce Nilsen	Services as Supervisor	\$	507.92
8/2/2004	2130	Leroy Schommer	Services as Supervisor	\$	840.38
8/2/2004	2131	Grassland Central	Grass Seed	\$	71.25
8/2/2004	2132	Northeast Technical Services	Water Testing - S Pass/Mont Hgts	\$	2,114.36

## Adjourn

There being no further business before the Town Board, Leroy Schommer made a motion to adjourn. Bruce Nilsen offered a second, all in favor, motion carried 3-0. The meeting adjourned at 11:35 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk  
Credit River Township

Approved By : (s/) Dan Casey

Chairman – Board of Supervisors  
Credit River Township