

Credit River Township Meeting Minutes May 3, 2004

Call to Order

Chairman Dan Casey called the meeting to order at 7:02 p.m.

Members Present:

Dan Casey, Leroy Schommer, Bruce Nilsen

Others Present:

Clerk Jerry Maas, Treasurer Holly Batton, Township Engineer Greg Halling, Township Attorney John Roach

Minutes of the previous meeting:

Due to illness of the Town Clerk, the minutes of the April 5, 2004 meeting were postponed until next month.

Treasurers Report:

The Treasurer's report was read.

Bruce Nilsen moved to accept the Treasurer's report as read, Leroy Schommer offered a second, all in favor, motion carried 3-0.

Agenda Items

Sheriff's Report

Deputy Greg Muelken presented the report. In response to a question from a resident, Deputy Muelken noted that the county had probably a slight upward migration in the crime rate in recent years in all probability related to population increase. Serious crime on the other hand seems to be down.

Resident's Group Report

Al Aspengren reported that there was a meeting on April 20th. He presented a copy of the proposed questionnaire the group was planning on mailing to all township residents. He asked that the Board provide input.

He also noted that it had recently come to the attention of the Resident Group that the Township engineer appears to be employed by both the Township and the developers and they would like a clarification on this situation. He was suggesting that some time be set aside at the next meeting for this discussion.

Open Forum

Bill Feldman raised a question on rear setback requirements on OSD developments. It was Mr. Feldman's view that this had been brought up previously and seemed to have been lost in terms of gaining approval at the county level. It was also his opinion that this was a modification that needed to be made

Clerk Jerry Maas noted that a letter had been sent to the county planning department summarizing the action taken by the board at an earlier meeting. It was suggested that a copy of this letter be resent to the county inquiring as to status.

Greg Halling introduced the Developers Agreement for the Territory "1st Addition" He noted a change in paragraph 25E restricting the time of maintenance for the sewer installation. He also noted a change in item 9 with regard to "Building Permits".

Chairman Casey asked Mr. Roach if he had reviewed the agreement and he said he had. The Board was in agreement that a letter of understanding needed to be prepared setting forth all of the numbers for lot fees. Greg Halling and John Roach to prepare that letter.

Leroy Schommer made a motion to authorize Chairman Casey and Clerk Maas to sign this agreement. Bruce Nilsen seconded. All in favor motion carried 3 – 0.

Agenda Item # 1 – Credit River Development Corp. – Request recommendation for Preliminary Plat / CUP Approval for Stonebridge Project

Matt Froelich of Credit River Development Corp indicated a concern that wetlands would be unnecessarily damaged should paved trails be required.

It was also noted that Monterey Ave is not paved at this time as indicated in the report prepared by the county. The Developer agreed that he would accept responsibility for paving out to highway 8 and gain reimbursement at the time the adjacent development, Monterey Ponds, actually finished the project.

It was also noted that the Subordinate Service District (SSD) had not been established as indicated in the county project review. This is not a problem at this point.

Leroy Schommer made a motion to send a recommendation to Scott County to approve this request. Bruce Nilsen seconded, all in favor, motion carried 3 – 0

We will schedule a Public Hearing on May 27th for the SSD.

Agenda Item # 2 – William Feldman – Westar Properties – Request Approval of Developer’s Agreement – Greyfox 5th Addition.

William Feldman, Weststar Properties presented a Developers Agreement for GreyFox 5th Addition.

Bruce Nilsen asked that the statement regarding signage be clarified. It was his view that the document lacked clarity as to who would be responsible for signage.

Leroy Schommer made a motion to authorize Chairman Casey and Clerk Maas to approve the Developer’s Agreement for GreyFox 5th addition. Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Agenda Item # 3 – Dawn Tracy – Scott County Natural Resources Manager – Implementation and Enforcement of the Comprehensive Water Resource Management Plan for Scott County WMO

Dawn Tracy outlined the currently approved Water Management Plan for the Board and for the eight residents present.

Agenda Item # 4 – Other Business

- 1) Accept Rock Hauling Bid for 2004

Leroy Schommer made a motion to accept the bid from Klingberg Trucking at \$2.30/ton. Bruce Nilsen seconded, all in favor, motion carried 3 - 0

- 2) Status of 170th Street Speed Posting

Township Engineer Greg Halling sent a letter to the responsible department at Scott County requesting this be done.

- 3) Request by Barry Stock for a Meeting

Clerk Jerry Maas noted that he had received a call from Savage City Administrator asking for a meeting to discuss the Township’s plans for sewer and water in the north part of the Township. Savage needs to do some long range planning on sewer pipe

size requirements. It was decided that Clerk Maas, the Township attorney and one board member would meet with Savage and report back to the full Board.

4) Contracts for France Blvd/France Court

The Township has signed to construction contract for this project. Work is scheduled to begin on June 15th

5) County Road 75 Status

Attorney Roach noted that some residents were requesting a letter outlining the future plans for this road by the County and the Township. He noted that we are not in a position to offer a definitive plan, but a conceptual letter could be sent. He submitted a copy of this proposed letter.

6) Snow Plowing

Bruce Nilsen suggested that a solution to the problem we are having with various levels of snow plowing services being expected might be solved by setting up a Subordinate Service District (SSD) for snow plowing that might allow charging for higher levels of service requested in certain areas. The board felt this might be worth discussing at a later date.

7) Two Meetings/Month

Bruce Nilsen suggested that in view of all of the business that needs to be attended to on a monthly basis, that we might want to consider an additional meeting each month. Once again, the board will consider this suggestion in the future.

Recess Monday May 3rd, 11:00 pm

In view of the hour, and considering the amount of business left for this meeting, Leroy Schommer made a motion to recess this meeting until Tuesday, May 4th at 5:30 pm. Bruce Nilsen seconded, all in favor, motion carried 3 – 0.

Reconvene Tuesday, May 4th 5:30 pm

Bruce Nilsen made a motion to reconvene the meeting, Leroy Schommer seconded, all in favor, motion carried 3 – 0.

Agenda Item # 5 – Township Re-Organization Items

1. Appoint Chairman/Vice Chairman

Leroy Schommer made a motion to appoint Dan Casey Board Chairman. Bruce Nilsen seconded, motion carried 2 – 0. (Casey Abstaining)

Bruce Nilsen made a motion to appoint Leroy Schommer Vice Chairman, Dan Casey seconded, motion carried 2 – 0. (Schommer abstaining)

2. Publication of Meeting Notices and Schedule

Leroy Schommer made a motion to publish our regular meeting schedule along with a notice that the Board regularly attends the Scott County Planning Commission meeting on the second Monday of each month. Bruce Nilsen seconded, all in favor, motion carried 3 – 0

Bruce Nilsen made a motion to continue to designate the Prior Lake American as the official township publication. Dan Casey seconded, all in favor, motion carried 3 – 0.

3. Repository

Dan Casey made a motion to designate the Anchor Bank of Lakeville as the official township repository for funds. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

4. Mileage rates for travel on Township Business.

Leroy Schommer made a motion to set the reimbursable mileage rate at 36 cents per mile. Bruce Nilsen seconded, all in favor, motion carried 3 – 0.

5. Salaries

Supervisors

Dan Casey made a motion to set the monthly supervisor salary at \$250. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

Treasurer

Bruce Nilsen made a motion to set the monthly Treasurer salary at \$1000. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

Clerk

Bruce Nilsen made a motion to continue the clerk's salary at \$2750 per month. Dan Casey seconded, all in favor, motion carried 3 – 0.

In view of additional expenses being incurred by the clerk in the normal course of conducting township business, Dan Casey made a motion to allow an \$80/month gas allowance, a \$70 per month cell phone allowance and a high speed Internet connection for the clerk to improve efficiency in website work. Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Meeting Rate

Bruce Nilsen made a motion to continue the meeting rate at \$60 per meeting. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

6. Specific Responsibilities

The supervisors all agreed that they share equal responsibility as Hall Supervisors, Road Supervisors and Parks Supervisors.

Bruce Nilsen made a motion to appoint Leroy Schommer as the official Township Weed Inspector, Dan Casey seconded, all in favor, motion carried 2 – 0. (Schommer abstaining)

7. Labor Rates

Man with Truck

Bruce Nilsen made a motion to set the labor rate for a man with a truck performing township duties at \$25/hour. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

All Other Labor Rates

Leroy Schommer made a motion to set the rate for all other labor at \$20/hour. Bruce Nilsen seconded, all in favor, motion carried 3 – 0.

Election Judges

Dan Casey made a motion to continue the rate for election judges at \$12/hour. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

Officer Insurance Benefits

Bruce Nilsen made a motion to continue the life insurance benefit at the current level. Leroy Schommer seconded, all in favor, motion carried 3 – 0.

8. Posting Sites

Dan Casey made a motion to use the new Town Hall posting board as the official posting site, Bruce Nilsen seconded, all in favor, motion carried 3 – 0.

Review and Pay Bills

The Town Board approved the following claims for payment:

4/8/2004	9315	Prior Lake State Bank	Tax Deposit	\$	609.36
4/8/2004	9316	C H Carpenter Lumber	Windows for Town Hall	\$	607.69
4/8/2004	9317	Halling Engineering	Engineering Work	\$	44,151.38
4/8/2004	9318	Doug Scheurenbrand	Reimburse for 941 Overpay	\$	30.12
4/8/2004	9319	Bridget Chard	Consulting Fees	\$	545.63
4/8/2004	9320	Art Johnson Trucking	Snow/Ice Removal-March	\$	2,721.87
4/28/2004	2001	US Treasury	941 Adjustment	\$	22.85
4/29/2004	2002	Determan Brownie Environmental	Town Hall Tank Removal	\$	963.50
5/3/2004	2003	Minnesota Be Assn	Group Life Insurance	\$	805.00
5/3/2004	2004	Xcel Energy	St Francis Street Lite	\$	11.14
5/3/2004	2005	Anchor Bank	Tax Deposit	\$	866.70
5/3/2004	2006	Grassland Central	Grass seed for Town Hall	\$	63.75
5/3/2004	2007	On Site Services of MN Inc	Septic System Maint-Jan-March	\$	1,125.00
5/3/2004	2008	Scott County Treasurer	Salt/Sand 1st Half 2003	\$	8,976.35
5/3/2004	2009	Scott County Treasurer	Salt/Sand 2nd Half 2003	\$	4,724.40
5/3/2004	2010	Scott County Treasurer	Street Signs	\$	373.67
5/3/2004	2011	DB Services	Normandale Curb Cleaning	\$	200.00
5/3/2004	2012	Art Johnson Trucking	Blade Roads/Remove Driveway	\$	3,049.50
5/3/2004	2013	Integra Telecom	Phone Service	\$	242.81
5/3/2004	2014	CenterPoint Energy	Town Hall Gas Bill	\$	67.52
5/3/2004	2015	Victor Lundeen Com	CTAS Check Blanks	\$	174.52
5/3/2004	2016	Dennis Karow	Park Lawn Care	\$	793.43
5/3/2004	2017	Mn Assn of Townships	Urban Sort Course Seminar	\$	90.00
5/3/2004	2018	MVEC	Town Hall Electric Bill	\$	32.00
5/3/2004	2019	DB Services	Oil Tank Removal	\$	1,100.00
5/3/2004	2020	Holly Batton	Reimburse for PO Box Rental	\$	68.00
5/3/2004	2021	Bruce Nilsen	Mileage Reimbursement	\$	38.40
5/3/2004	2022	Dan Casey	Mileage Reimbursement	\$	27.00
5/3/2004	2023	Holly Batton	Services as Treasurer	\$	960.44
5/3/2004	2024	Daniel Casey	Services as Supervisor	\$	517.16
5/3/2004	2025	Jerald Maas	Services as Clerk	\$	2,539.62
5/3/2004	2026	Bruce Nilsen	Service as Supervisor	\$	748.03
5/3/2004	2027	Leroy Schommer	Service as Supervisor	\$	748.03
5/3/2004	2028	S J Roach & Associates	Legal Services	\$	2,421.50
5/3/2004	2029	LaCanne Paving	Road Repair	\$	2,250.00

Adjourn

There being no further business before the Town Board, Leroy Schommer made a motion to adjourn. Bruce Nilsen offered a second, all in favor, motion carried 3-0. The meeting adjourned at 7:05 pm.

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman – Board of Supervisors
Credit River Township