

Credit River Township Meeting Minutes February 2, 2004

Call to Order

Chairman Dan Casey called the meeting to order at 7:08

Members Present:

Dan Casey, Leroy Schommer

Members Absent:

John Kane

Others Present:

Clerk Jerry Maas, Treasurer Holly Batton, Township Engineer Greg Halling, Township Attorney John Roach

Minutes of the previous meeting:

Minutes of the January 5, 2004 were read.

Leroy Schommer noted that he had been absent from the Thursday, January 8, 2004 continuation meeting. Jerry Maas will make the correction.

Leroy Schommer made a motion to accept the minutes with corrections. Dan Casey seconded, all in favor, motion carried 2 - 0.

Treasurers Report:

The Treasurer's report was read.

Treasurer Batton noted that she has researched some improved CD rates for the Township reserve funds. She suggested a staggered arrangement for the individual CD's whereby they would come due every 60 days which would allow for taking advantage of improving rates and also provide for liquidity of the funds

She also noted that we would be starting the 2004 audit this Thursday with the Eide Bailly accounting firm

Treasurer Batton also noted that we were that we annually are short in our collections from Scott County in terms of collections versus levy amounts. This is probably due to the adjustments for Market Value Credits and also delinquent tax collections, but she is planning on investigating.

Leroy Schommer moved to accept the Treasurer's report as read, Dan Casey offered a second, all in favor, motion carried 2-0.

Agenda Items

Sheriff's Report

Sheriff Dave Menden presented the monthly report for January.

There was a brief discussion of recent vandalism and consequences. He noted that in most cases, the vandalism is considered a misdemeanor and the perpetrators receive penalties involving fines and restitution.

Sheriff Menden commented that in his opinion, the neighborhood watch was a good program and ought to be looked to provide increased protection for residents.

Resident's Group Report

Past Strachan commented on the first successful open house on January 29th with 150 to 200 attendees. They are hoping for a similar turnout at the February 3rd meeting. The group is also planning on mailing out a survey out in the next 6 weeks as a follow-up. .

Open Forum

Bruce Nilsen noted that the NPDES program was a Federally mandated "un-funded" program and wondered if the Minnesota Lottery could be approached for funds in that the program is one concerned with the environment. The board agreed to make an inquiry.

Carolyn Schulte noted that in previous years a culvert in ditch 4 needed to be cleaned out annually and also noted that there were beavers that were causing damage in this area. She mentioned that they had been assessed for this work through the ditch assessment program and that John Kane had seen to it that this work was done in the past. Her concern was who would be taking care of this in the future. Supervisor Schommer indicated that he would look into it.

Agenda Item # 1 – Discuss CUP for the Legends – Requesting expansion of facility

Tradition Development has requested an appearance before the Board to review their expansion plans as required by the CUP. However, they have decided to postpone this project until the fall and will request an appearance date at that time.

Agenda Item # 2 – Review request from Herman Vet Clinic to modify CUP

Dr. David Herman appeared to discuss his application to revise his CUP for the Vet Clinic on 185th Street to allow for an expansion of the storage and riding arena from the originally proposed 6000 sq. ft. to a planned 12,000 sq. ft. In a preliminary meeting with Scott County Planning staff, it was suggested that he revise his design for the facility to reflect the look of the clinic itself. He presented some drawings showing the elevations that incorporated these suggestions.

In that the size of the building meets the counties requirements and that he had in fact made the necessary changes, Leroy Schommer made a motion to approve the request, Dan Casey seconded, all in favor motion carried 2 – 0.

Agenda Item # 3 – Discuss overnight parking on Township roads/streets

Dab Casey noted that recent observations, particularly during this snow season, have raised the question as to whether the Township ought to formally adopt an ordinance prohibiting overnight parking on township roads. He noted that it was his opinion that current practices present a safety hazard and that parking vehicles on the township roads overnight ought to be prohibited.

Greg Halling noted that this issue would become more obvious in OSD configurations where the lot sizes are smaller.

Dan Casey asked John Roach to investigate the possibility that the Township could from a practical standpoint develop an ordinance to address this problem. Mr. Roach noted that perhaps a more comprehensive road parking ordinance and/or a more formal "No Parking" during snowstorms policy might be in order.

Jeneann Beyl noted that some form of signage would be in order to prevent misunderstandings. It was Dan Casey's idea to apply this ordinance to the entire Township. It was proposed that signs coming into Credit River would note that no overnight parking is allowed as well as some mention of the fact that the township has a snow ordinance that needed to be adhered to.

Other Business

1. Discuss Parks Lawn Cutting Contract – Dennis Karow

The Township has received a bid from Dennis Karow to once again provide lawn care services for the 4 Township parks. Mr. Karow was proposing the same rates as he charged in the previous year.

Leroy Schommer suggested that we open this job to a bidding process. Dan Casey agreed. The Board directed the clerk publish a request for proposal in the Prior Lake American.

2. Discuss proposal for Pony Riding

Clerk Maas presented a request for a CUP from Pony Pals to operate a horse riding training business for children during the summer months on 165th street. Mr. and Mrs. Robert McMillan also submitted the request to the county. The county will be preparing a report on the project soon.

3. Discuss Bryan Rock Price Proposal

Bryan Rock submitted a proposal for ½ inch screen clean for snow and ice control for the year 2004. The proposal calls for a cost of \$12.15 per ton, an increase of \$0.58/ton over last years price.

Dan Casey made a motion to accept the proposal, Leroy Schommer offered a second. All in favor, motion carried 2 – 0.

4. Discuss proposed Zoning Ordinance Changes coming up at Planning Meeting

Clerk Maas presented reports from the county concerning two amendments that would be discussed at the next Planning Commission meeting on February 9th.

The first concerns a change to allow the Scott County Development Director or his designee to issue citations in cases where county ordinances are being violated. The purpose is to expedite resolution and minimize expense of enforcement.

In that the board is very interested in seeing the ordinances enforced, the directed that the following resolution;

Township Board Resolution # 2004-06

Whereas Scott County is proposing an amendment to the Scott County Zoning Ordinance No 3 that would allow the Community Development Director or his selected designee to issue citations to a person or entity that violates, fails to comply with, or assists, authorizes, or permits violation of any provision of the County's Ordinances and,

Whereas this amendment would streamline the process whereby the County's Ordinances would be enforced and,

Whereas Credit River Township is equally interested in seeing the County's Ordinances enforced efficiently and fairly

Therefore be it resolved that the Credit River Town Board fully supports this amendment change and directs the Town Clerk to so notify Scott County with a copy of this resolution.

Witness my hand this 2nd day of February 2004.

Dan Casey, Chair
Credit River Township

Attest:

Jerald R. Maas
Clerk
Credit River Township

5. Discuss appointment of Election Judges

Clerk Maas presented a list of proposed Election Judges to the Board for approval. They are; Val Zweber, Chief Judge, Bob Dahl, Daralene Lein, Dick and Beverly Schmitz, Holly Batton and Holly Jorgenson.

They will be required to attend a training session on March 3rd at the county where some new election requirements will be discussed.

Leroy Schommer made a motion to appoint the above named judges, Dan Casey seconded, all in favor, motion carried 2 –0

6. Discuss date for Board of Audit

Each year the Board meets with the Town Clerk and Town Treasurer to review the financial records of the township. This year the meeting will be held on February 25th at 3:00 pm at the Town Hall. The public is invited.

7. Discuss date for meeting with CenterPoint Energy

The Town Board provided three dates for Clerk Maas to set up a meeting with CenterPoint Energy to discuss reimbursement for road repair caused by the company. These dates are as follows; February 25th at 4:30, February 26th at 3:30, and February 27th at 3:30.

8. Discuss Recyclable Material Collection Days

Clerk Maas presented a letter from Scott County inquiring into Credit River's interest in participating in the upcoming Recycling Days Program. It is proposed that the Township combine their efforts with the City of Prior Lake. Federal funds are available to the county to support this program

Clerk Maas also presented a proposed letter to Scott County accepting the offer to participate with a copy to the City of Prior Lake.

Dan Casey made a motion to authorize Clerk Maas to send the letter, Leroy Schommer seconded, all in favor, motion carried. 2 - 0.

9. Discuss Culvert Billings on Flag Trail

Scott County recently turned Flag Trail over to the township for maintenance. There have been some major repairs required due to faulty culverts on the road. Scott County has agreed to reimburse the township for repair work done on two culverts.

The totals for these two projects are as follows:

Culvert 1 (replaced in Spring of 2002)

Culvert (Contech) 4/15/02	\$ 934.64
Rock (Kraemer & Sons)	\$ 459.85
Labor (Johnson Trucking)	\$ 1,260.80
Total	\$ 2,655.29

Culvert 2 (replaced in fall of 2003)

Culvert (AllSteel)	\$ 7,721.25
Rock (Kraemer Bros)	\$ 804.92
Sand (PL Aggregate)	\$ 248.50
Labor (Johnson)	\$ 5,504.50
Total	\$14,279.17

Clerk Maas will prepare invoices to send to Scott County Public Works.

10. Schedule Meeting for Board of Equalization

Each year the Township is required to hold a public meeting to provide an opportunity for citizens to discuss their proposed property tax. The Scott County Assessor will again be present at the meeting this year scheduled for April 29th at 3:00 pm at the Town Hall.

11. Testing of Monitoring Wells in Community Sewer Districts

Greg Halling noted that the tests for the monitoring wells in the community sewer districts have to be done 3 times a year. He has one quote from Minnesota Valley to perform this function.

After discussion, the Board suggested Mr. Halling seek a couple of more bids.

12 Stonebridge Amenities Meeting with Scott County Planning

Greg Halling noted that he had attended a meeting with the county to review the planned amenities for the project and he noted that no one from the Township was present. He thought this unusual in that the Township had always been represented. Jerry Maas indicated that he would follow-up as to why we weren't notified.

Review and Pay Bills

The Town Board approved the following claims for payment:

1/5/2004	9207	Xcel Energy	Street Light on St Francis Lane	\$	11.01
1/5/2004	9208	Integra Telecom	Phone Bill Hall / SSD Districts	\$	242.57
1/5/2004	9209	Jerry Maas	Expenses – Office Supp / Cell Phone	\$	28.15
1/5/2004	9210	ECM Publishing	Legal Advertising- Lakeville	\$	121.69
1/5/2004	9211	SW Suburban Publishing	Legal Advertising-Prior Lake	\$	126.43
1/5/2004	9212	Bryan Rock Chips	Rock Chips for Ice	\$	688.76
1/5/2004	9213	Bohnsack & Hennen Excavating	Culvert Cleanouts	\$	1,095.00
1/5/2004	9214	Art Johnson Trucking	Winter Road Maintenance	\$	8,319.33
1/5/2004	9215	Minnesota Valley Electric	Town Hall Electricity	\$	34.00
1/5/2004	9216	S J Roach Law Office	General Legal Services	\$	1,700.50
1/5/2004	9217	John Kane	Mileage Reimbursements	\$	128.00
1/5/2004	9218	Leroy Schommer	Expenses - Convention Duluth	\$	452.04
1/5/2004	9219	Holly Batton	Services as Treasurer	\$	794.21
1/5/2004	9220	Dan Casey	Services as Supervisor	\$	249.34
1/5/2004	9221	John Kane	Services as Supervisor	\$	736.49
1/5/2004	9222	Jerald R Maas	Services as Clerk	\$	2,539.62
1/5/2004	9223	Leroy Schommer	Services as Supervisor	\$	360.16
1/16/2004	9224	US Postal Service	Stamps-Newsletter	\$	555.60
1/16/2004	9225	Halling Engineering	Engineering Work	\$	7,967.85
2/2/2004	9226	Fahrenkamp & Cameron	2003 Fed State Quarterly-Year End	\$	250.00
2/2/2004	9227	Halling Engineering	Engineering Work	\$	21,424.46
2/2/2004	9228	Eide Bailly	Audit Work	\$	1,000.00

2/2/2004	9229	Scott County Treasurer	Spec Assessment Set Up-West Side	\$	178.00
2/2/2004	9230	All Steel Products	Culvert-Flag Trail (Scott County to pay)	\$	7,721.25
2/2/2004	9231	Xcel Energy	Street Light-St Francis Lane	\$	11.11
2/2/2004	9232	Minnesota Valley Electric	Town Hall Electric Bill	\$	40.04
2/2/2004	9233	Jerry Maas	Expense Reimbursement	\$	201.70
2/2/2004	9234	4-Paws Animal Control	Deer Carcass Pickup	\$	65.00
2/2/2004	9235	Center Point Energy	Town Hall Gas Bill	\$	125.85
2/2/2004	9236	Better Roads Magazine	Subscription	\$	24.00
2/2/2004	9237	Bryan Rock Chips	Rock Chips for Ice	\$	1,104.82
2/2/2004	9239	Scott Soil & Water	Erosion & Sediment Inspections	\$	1,719.00
2/2/2004	9240	Holly Batton	Expense Reimbursements	\$	64.43
2/2/2004	9241	Prior Lake State Bank	Tax Deposits - January	\$	775.36
2/2/2004	9242	Integra Telecom	Phone Expenses	\$	242.81
2/2/2004	9243	Art Johnson Trucking	Snow Plowing/Road Repair	\$	10,192.75
2/2/2004	9244	Leroy Schommer	Services as Supervisor	\$	360.16
2/2/2004	9245	Jerry Maas	Services As Clerk	\$	2,539.62
2/2/2004	9246	John Kane	Service as Supervisor	\$	138.52
2/2/2004	9247	Dan Casey	Services as Supervisor	\$	360.16
2/2/2004	9248	Holly Batton	Services as Treasurer	\$	794.21
2/2/2004	9249	Void		\$	-
2/2/2004	9250	S John Roach & Associates	Legal Services	\$	959.50

Adjourn

There being no further business before the Town Board, Leroy Schommer made a motion to adjourn. Dan Casey offered a second, all in favor, motion carried 2-0. The meeting adjourned at 9:22 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By : (s/) John T. Kane

Chairman – Board of Supervisors
Credit River Township