

Credit River Township Meeting Minutes April 7, 2003

Call to Order

Chairman John Kane called the meeting to order at 7:06.

Members Present:

John Kane, Leroy Schommer, Dan Casey, Clerk Jerry Maas, Township Engineer Greg Halling, Township Attorney John Roach

Minutes of the previous meeting:

Minutes of the March 10, 2003 meeting were read. Dan Casey made a motion to accept as read, Leroy Schommer seconded, all in favor, and motion carried 3-0.

Treasurers Report:

The Treasurer's report was read. Leroy Schommer moved to accept the Treasurer's report as read. Dan Casey offered a second, all in favor, motion carried 3-0.

Agenda Items

Open Forum

No items were presented

Sheriff's Report

Rob Boe, Scott County Deputy Sheriff presented a report summarizing call activity in Credit River for the month of March.

Agenda Item # 1 - Road Ordinance Amendment – Fee Structure Change

John Roach introduced a staff recommendation. He pointed out that upon further reflection it appears that \$10,000 fee where a single lot accesses a Township gravel road is excessive. He offered that a solution would be to assign a fee as if the road were paved and leave the lot subject to a future assessment. Therefore the recommendation is to collect \$2500 on this type of lot.

Greg Halling noted that in situations where the lots are larger, it becomes hard to assess the property owner at the time when paving is done at a later time. He feels \$2500 is too low.

John Roach submitted a revised Resolution calling for a change in the fee structure as discussed. Dan Casey made a motion to accept this resolution as submitted by Mr. Roach, Leroy Schommer seconded all in favor. Motion carried The Resolution is adopted as Resolution 2003-04 attached.

Agenda Item # 2 - Tim Gillette (Shilling/Osegard Property) – Preliminary Plat

Continued to next month

Agenda Item # 3 - Resident's Advisory Task Force Organizational Considerations

Clerk Jerry Maas noted that the Town Board had previously agreed to organize a committee for the purpose of improving communication between the Town Board and Township residents on matters coming before the board and also to give the Board citizen input regarding these matters.

He reported that several people have come forward requesting consideration to serve on this committee and that the Town Board has begun to develop a list of additional residents who might be interested in serving on this committee.

Mr. Maas thought it would be useful if the Board were to develop a document outlining more specifically exactly what would be expected of this group to aid in explaining to potential candidates exactly what was desired.

The question was asked as to how long it would be before the names of the committee could be made available to those coordinating the committee. The Board felt that 20 days would be required to complete this task.

An additional point was made that it would be very informative to members of the committee to be able to tour the community sewer project in Forest Township.

Agenda Item # 4 – 170th Street Paving Project

Dan Casey made a motion to take the previously tabled item regarding the paving of 170th Street off the table, Leroy Schommer seconded, all in favor, motion carried.

Greg Halling presented an engineering study As previously discussed a resident of 170th Street, Ray Huber, had tests done to check rain garden or infiltration area to manage the water. The conclusion was that there was too much sand and that these approaches would not be effective. Mr. Halling presented some additional information that indicated an additional cost of \$15,000 might be expected to properly manage the storm water.

Mr. Kane asked if there was additional information to be presented. There being none, Dan Casey made a motion to not proceed forward with the paving of 170th Street. Leroy Schommer seconded the motion. Motion Passed 2-1, John Kane voting in favor of paving the road. The project is therefore cancelled.

Agenda Item # 5 – Subordinate Sewer Districts – Operators/Preliminary Fee Structure

We now have construction activity taking place on the sites where SSD's are established and need to identify an operator to oversee this project. Greg Halling introduced Dave Hetchler of On-Site Services, an experienced operator who does this type of work.

After some discussion as to Mr. Hetchler's qualifications, John Kane made a motion to contract with Mr. Hetchler's firm to perform the operator responsibilities for the Monterey Heights and South Passage projects for the foreseeable future. Dan Casey seconded this motion. All in favor, motion carried 3-0.

An additional point was noted We will need to have a hi-voltage service identified and a question was asked as to whether we want to consider a back-up generator in case of power failures.

Agenda Item # 6 – Town Board Re-Organizational Issues

The Town Financial records have been transferred from Ginny Dahl to the new treasurer, Holly Batton. Everything seems to be in order.

Board Chairman/Vice Chairman

Leroy Schommer made motion to nominate John Kane as Chairman, Dan Casey seconded. Motion carried 3-0.

John Kane nominated Dan Casey to be Vice-Chairman, Leroy Schommer seconded, all in favor, motion carried 3-0.

Official Publication/Publication of Meeting Schedule:

John Kane made a motion to publish a list of year's meetings and also publish the notation that the Town Board regularly attends the Scott County Planning Commission meeting the Monday following the regular Town Board Meeting. Dan Casey seconded this motion, all in favor, motion carried 3-0.

Dan Casey moved to make the Prior Lake American the official publication of the Township, Leroy Schommer seconded, all in favor, motion carried 3-0.

Official Town Repository

John Kane made a motion to continue to designate the Prior Lake State Bank as the official repository for the Township Funds. Dan Casey seconded, all in favor, motion carried 3-0.

Township Salaries/Mileage Rates/Official Duties

Dan Casey made a motion to set the reimbursable mileage rate at \$0.36 per mile. Leroy Schommer seconded, all in favor, motion carried 3-0.

Dan Casey made a motion to continue the Supervisor salaries at \$150.00/month. Leroy Schommer seconded, all in favor, motion carried.

John Kane made a motion to continue the meeting rate at \$60.00. Leroy Schommer seconded, all in favor, motion carried

John Kane made a motion to continue the Treasurer Salary at \$550.00/month plus \$60.00 for the monthly meeting. Leroy Schommer seconded, all in favor, motion carried.

In view of the extended amount of time now required to perform the Town Clerk's duties, and recognizing that the Town Clerk is now spending almost full time performing these duties, John Kane made a motion to adjust the salary for the Town Clerk to a maximum of \$2750 per month. Dan Casey seconded, all in favor, motion carried 3-0.

John Kane made a motion to assign Dan Casey as Town Hall Supervisor. Leroy Schommer seconded, all in favor, motion carried 3-0.

John Kane made a motion to continue Leroy Schommer's responsibilities as Chief Weed Inspector. Dan Casey seconded, all in favor, motion carried 3-0.

John Kane made a motion to continue all supervisors assignments as Road Supervisors, Leroy Schommer seconded, all in favor, motion carried.

John Kane made a motion to continue Dan Casey's responsibilities as Parks Supervisor, Leroy Schommer seconded, all in favor, motion carried.

Leroy Schommer made a motion to designate the Town Hall as the official posting site for Township announcements. Dan Casey seconded, all in favor, motion carried. Leroy Schommer will make a posting board to be mounted outside of the Town Hall.

Dan Casey made a motion to retain the labor rate for a man with pick-up at \$17.00 per hour. John Kane seconded, all in favor, motion carried.

Leroy Schommer made a motion to retain the category entitled "other Labor" at \$12.50/hour. Dan Casey seconded, all in favor, motion carried.

Leroy Schommer made a motion to retain the rate for election judges at \$12.00 per hour, Dan Casey seconded, all in favor, motion carried.

Dan Casey made a motion to continue the employee insurance benefits at the same level. John Kane seconded, all in favor, motion carried.

Other Business

Creekwood Well

This well needs to be repaired, Dan Casey to contact Hartman Well Drilling.

West Side Drive and Pebble Brook Court

Leroy Schommer made a motion, to approve plans and specs for West Side Drive and Pebble Brook Court and to direct the Township Engineer to seek bids. John Kane seconded. Motion carried 2-0, Casey abstaining. The Bid Opening was set for Monday, May 5, 2003 at 8:00 pm.

The Territory Project

The county is requesting a special meeting prior to the end of the month for final recommendations from the Township on road issues, grading, wetland impacts, trails, etc. The Board set a time of April 21, 2003 at the Town Hall at 7:00 pm. Clerk Maas to publish notice this coming weekend.

South Passage Road Problems

The road is not holding up because the contractor failed to build it properly in the winter.

Review and Pay Bills

The Town Board approved the following claims for payment:

3/31/2003	8894	Integra Telecom	Phone Bill-Replaced 8887	\$ 51.11
4/3/2003	8895	Minnesota Valley Electric	Light Bill	\$ 12.24
4/3/2003	8896	Goliath Hydro Vac	Open Culverts	\$ 3,450.00
4/3/2003	8897	Centerpoint Energy	Gas Bill	\$ 157.11
4/3/2003	8898	McKinley Sewer Service	Pump Hall Septic Tank	\$ 150.00
4/3/2003	8899	Xcel Energy	Nite Light	\$ 11.02
4/3/2003	8900	Integra Telecom	Phone Service/Install new Line	\$ 259.39
4/3/2003	8901	ECM Publishing	Legal Advertising	\$ 914.63
4/7/2003	8902	Edward Kramer & Sons	Rock	\$ 2,122.42
4/7/2003	8903	Minnesota Valley Electric	Electric Bill	\$ 39.00

4/7/2003	8904	Art Johnson Trucking	Snow Plow/Road Grading	\$ 8,203.75
4/7/2003	8905	Southwest Suburban Pub	Legal Advertising-Prior Lake	\$ 1,326.88
4/7/2003	8906	Jerry Maas	Election Judge Salary	\$ 121.91
4/8/2003	8907	Jerry Maas	Service as Clerk	\$ 2,539.62
4/8/2003	8908	Jerald Mortenson	Election Judge Salary	\$ 138.00
4/8/2003	8909	Robert Dahl	Election Judge Salary	\$ 138.00
4/8/2003	8910	Daralene Lein	Election Judge Salary	\$ 138.00
4/8/2003	8911	Val Zweber	Election Judge Salary	\$ 138.00
4/8/2003	8912	Daniel Casey	Service as Supervisor	\$ 581.80
4/8/2003	8913	Leroy Schommer	Service as Supervisor	\$ 521.38
4/8/2003	8914	John T Kane	Service as Supervisor	\$ 949.41
4/8/2003	8915	Leroy Schommer	Road Work	\$ 211.94
4/8/2003	8916	Minnesota Benefit Assn	Employee Insurance Benefit	\$ 805.00
4/8/2003	8917	Scott County Assoc of Townships	MAT Dues	\$ 917.40
4/8/2003	8918	S John Roach & Associates	Attorney Fees	\$ 1,387.00

Adjourn

There being no further business before the Town Board, Leroy Schommer made a motion to adjourn. Dan Casey seconded, all in favor, meeting adjourned at 11:40 pm.

Submitted By: (s/) Jerald R. Maas

Township Clerk
Credit River Township

Approved By :(s/) John T. Kane

Chairman – Board of Supervisors
Credit River Township