

# **Credit River Township Meeting Minutes December 2, 2002**

## **Call to Order**

Chairman John Kane called the meeting to order at 7:05

## **Members Present:**

John Kane, Leroy Schommer, Dan Casey, Clerk Jerry Maas, Township Attorney John Roach, Township Engineer Greg Halling

## **Minutes of the previous meeting:**

Minutes of the November 4, 2002 meeting were read. Leroy Schommer made a motion to accept as read, Dan Casey seconded, all in favor, motion carried 3-0.

John Kane noted that it was his opinion that the Township wanted to insure they retained responsibility for the Class C Operator required for the ESSD Wastewater Treatment System for South Passage and Monterey Heights projects.

## **Treasurers Report:**

The Treasurers report was read. Dan Casey moved to accept the Treasurers report as read. Leroy Schommer seconded, all in favor, motion carried 3-0.

## **Agenda Items**

### **Open Forum**

No issues were presented to the Board.

### **Discussion of Petition – Request Pavement of 170<sup>th</sup> Street**

The Township Board has received a petition from certain residents of 170<sup>th</sup> Street to pave this road. Greg Halling presented a proposed cost analysis that totaled \$65,000 for what appeared to be 7 homes and/or lots that would be part of the assessment project. Further discussion took place and the analysis seems to indicate that there may be as many as 10 lots who might benefit from the proposed project.

The Board reviewed this proposal and it appears that it will be workable. It was suggested that a public hearing be scheduled for January 7th at 7:00 pm. If the residents in general were in favor of going forward the Board would like to plan on seeking bids during late February. (The public hearing has since been tentatively scheduled for January 21, 2003)

The Board instructed Greg Halling to order a survey of this project.

### **Discuss Paving West Side Drive**

The Township had previously discussed paving West Side Drive at earlier meetings.

A review of the previous cost estimates prepared by Mr. Halling indicated costs of \$106,000 for the West Side Drive project.

The Board decided to schedule a Public Hearings for this project at 6:00 on January 7<sup>th</sup>. (Also re-scheduled for January 21, 2003)

It was also mentioned that a cost savings might be possible if Pebble Brook Court was also improved. The Board directed Jerry Maas to send a letter to each resident on Pebble Brook Court noting that West Side Drive is potentially scheduled for improvement in 2003 and asking if there any interest in doing Pebble Brook Court at the same time? If there appears to be interest, a public hearing will be scheduled for 6:30 on January 7<sup>th</sup>. (Also re-scheduled for January 21, 2003)

## **Report on the 2002 State Township Convention**

Clerk Jerry Maas reported that he had opportunity to attend the 2002 State Minnesota Association of Townships (MAT) Convention in Alexandria on November 22<sup>nd</sup>. He noted that there was an excellent presentation by Federal and State officials on the subject of Homeland Security and the need for each resident to be vigilant in reporting any activity that seemed to be unusual in this regard.

Furthermore, he attended a seminar on Wastewater Treatment where the presenter spoke highly of the Community Wastewater Systems of the type the Township is in the process of installing in the South Passage and Monterey Heights developments. It was his contention that individual systems are superior to any large city systems and that the Community Systems represent a step closer to achieving an even far superior system.

Clerk Maas also attended a seminar on Township Financial reporting that was very informative and a number of points were discussed that can be used to improve Township financial data and reporting systems.

## **Discussion of NPDES permitting Requirements and contribution to county project**

Credit River Township along with 3 townships in Scott County has been identified as meeting the criteria for having to comply with new water discharge requirements of the National Pollution Control Agency under the Federal Clean Water Act. The Township will need to apply for a permit by March 10, 2003. This process will require extensive administrative expense beyond the Township's limited resources.

To assist in meeting the requirement, Scott County is forming a task force to minimize duplication, establish consistent approaches and generally spread the cost of meeting this mandate. They have asked for a contribution of \$2,500.00 from each Township affected to assist in completing this task.

The Township felt this to be a good investment towards accomplishing a task we will be required to do and therefore Dan Casey moved that we send Scott County \$2500.00 for this project. Leroy Schommer seconded, all in favor, motion carried 3-0.

## **Discussion of Snow/Ice Removal Ordinance**

Last month the Township reviewed a draft Snow and Ice Removal Policy prepared by the Minnesota Association of Townships (MAT). At that time they directed Clerk Maas to review the Policy and make changes that would make it applicable to Credit River Township.

Clerk Maas submitted his proposed Draft Policy on Snow and Ice Removal to the Board for further consideration.

Several topics were discussed, most notably:

- a). The Town Board in its entirety would serve as the “road superintendent”
- b). In that we plow all roads in the Township, the discussion of which roads we plow and which are not plowed or typically “closed” in the winter does not apply and should be stricken from the proposal.
- c). The Township does not have a “priority system” for identifying which roads need to be plowed first and in fact the current system of starting at each end of the Township and simply plowing all the roads towards the center is most efficient and needs to be continued.

The Board directed Clerk Maas to make the necessary changes and have a new policy ready for adoption by resolution at a meeting on December 10<sup>th</sup>.

## **Discuss Road Standards on Curb Designs**

John Kane pointed out that he is of the opinion that rural roads should be built with elevated roads and ditches to facilitate proper dispersing of snow. He feels that some of our newer roads have been built without ditches and in fact with high elevations on the sides of roads. This is further compounded by elevated house pad placement that also contributes to snow accumulation in the roadways. He also feels we are allowing too many curb designs. It is his opinion that the curb design is not appropriate for rural roads.

Greg Halling suggested that the Board and himself schedule a tour of some projects to arrive at a standard that would be appropriate. He also suggested that Doug Johnson, Township snow plowing contractor, accompany the group.

## **Other Business**

### **Wagonwheel Drive Bypass/Turn Lane Project**

The Board directed the Clerk and Treasurer to release \$20,000 previously collected from a developer and held in escrow for the purpose of building a needed Turn Lane in the Township. The money should be sent to the Scott County Highway department who directed the project.

### **Second Driveway on Johnson Property (Scottview Estates)**

Greg Halling submitted a letter from Mr. and Mrs. Johnson’s attorney suggesting a meeting. The Board authorized Greg to set up such a meeting and they plan on attending along with Credit River Township attorney John Roach.

### **Cedarwood Estate – Glen Klotz**

Greg Halling submitted a letter to Mr. Klotz outlining specific steps that must be taken to get this development project back in compliance with Township requirements. The Board approved the letter and directed Mr. Halling to forward it to Mr. Klotz.

### **Performance Review for Halling Engineering**

Township Engineer Greg Halling once again reminded the Board of his desire to meet soon to review engineering performance over the past year. The Board agreed that such a meeting was in order and will set a date in the next few weeks.

### **Meeting with Hennepin Parks**

John Kane discussed the meeting he and John Roach had recently with the Hennepin Parks staff regarding the draft Joint Powers Agreement that has been in the negotiation process for over two years. The Township has been seeking consideration for road improvements on the southern edge of the Park (175<sup>th</sup> Street) and acknowledgement of maintenance costs associated with Sunset Road and Blaylock Circle in the Park itself. The Township was proposing an amount totaling \$40,000 for road improvements and past maintenance and \$5,000 per year for future maintenance of township roads running thru the park.

The park is now requesting as a part of this agreement that the Township agree to abandon both of these roads at some point in the future and turn them over to the Park with the thought that Hennepin Parks might wish to close them to public access.

Mr. Kane indicated his total disappointment with the outcome of this meeting, especially since it has been in discussion for over two years during which time the Township had reasonable expectations that it would receive the monies due under the agreement.

### **Meeting with Prior Lake**

John Kane suggested that he and Jerry Maas set up a meeting with Prior Lake relative to some property in Section 6 in the Country Court area of the Township.

## **Review and Pay Bills**

The Board authorized the following orders to be paid.

|  |   |    |           |
|--|---|----|-----------|
| 12/2/2002 8771 Genevieve Dahl            | Services as Treasurer                   | \$ | 576.51    |
| 12/2/2002 8772 PERA                      | Employee Benefits                       | \$ | 66.00     |
| 12/2/2002 8773 Xcel Energy               | Light Bill                              | \$ | 10.88     |
| 12/2/2002 8774 Bridget Chard             | Consulting                              | \$ | 298.37    |
| 12/2/2002 8775 Minnegasco                | Gas Bill                                | \$ | 28.95     |
| 12/2/2002 8776 MSI Insurance             | Gen'l Liability/Auto/Crime/On Site Prop | \$ | 928.00    |
| 12/2/2002 8777 Halling Engineering       | Project Engineering                     | \$ | 2,696.80  |
| 12/2/2002 8778 Prior Lake State Bank     | Transfer to Road Savings                | \$ | 18,339.83 |
| 12/2/2002 8779 Doug Schurenbrand         | Misc. Labor                             | \$ | 314.50    |
| 12/2/2002 8780 Safety Signs              | "No Construction Traffic" Sign          | \$ | 37.28     |
| 12/2/2002 8781 John Mahoney Construction | Culvert Refund                          | \$ | 600.00    |
| 12/2/2002 8782 John Roach & Associates   | Legal Fees (3 months)                   | \$ | 2,726.50  |
| 12/2/2002 8783 Lehrer & Associates       | Culvert Refund                          | \$ | 600.00    |
| 12/2/2002 8784 Halling Engineering       | Project Engineering                     | \$ | 186.40    |
| 12/2/2002 8785 Edward Kraemer & Sons     | 4 tons Limestone                        | \$ | 17.47     |
| 12/2/2002 8786 Minnesota Valley Electric | Main Meter                              | \$ | 16.00     |
| 12/2/2002 8787 Dan Casey                 | Services as Supervisor                  | \$ | 597.19    |
| 12/2/2002 8788 Jerry Maas                | Services as Clerk                       | \$ | 1,749.20  |
| 12/2/2002 8789 John Kane                 | Services as Supervisor                  | \$ | 1,243.60  |
| 12/2/2002 8790 Leroy Schommer            | Services as Supervisor                  | \$ | 193.93    |

## **Adjourn**

There being no additional business before the Board, Supervisor Schommer made a motion to adjourn the meeting. Supervisor Casey. All in favor, motion carried. The meeting was adjourned at 10:40 pm.

Submitted By: \_\_\_\_\_ Approved By: \_\_\_\_\_

Jerald R. Maas  
Township Clerk  
Credit River Township

John T. Kane  
Chairman – Board of Supervisors  
Credit River Township